

AGENDA FOR THE FINANCE AND HUMAN RESOURCES COMMITTEE TO BE HELD
IN ROOM 100 OF GREENFIELD CITY HALL ON **WEDNESDAY, SEPTEMBER 14, 2016**
at 6:30 PM

1. Meeting called to order and roll call
2. Approval of the August 10, 2016 Finance and Human Resources Committee minutes
3. Discussion and decision to approve fund transfers among projects within the Engineering Division's capital improvement account group (J. Katz)
4. Discussion and decision to approve the Alverno College Access Service MOU between the City of Greenfield and Alverno (T. Lemmers)
5. Discussion and decision related to Program Addendum to the College of Health Sciences Affiliation Agreement for Community Health Education (Carroll University) for the Public Health Program and the Greenfield Health Department (D. Rausch)
6. Discussion and decision regarding approving a contract amendment between the State of Wisconsin Department of Health and Family Services and the Greenfield Health Department related to 2017 Consolidated Contract grant funding related to core public health services (D. Rausch)
7. Discussion and decision regarding a contract amendment between the State of Wisconsin Department of Health and Family Services and the Greenfield Health Department related to 2017 Consolidated Contract funding related to public health emergency preparedness (D. Rausch)
8. Discussion and decision regarding contract allowing for the continuation of the Stockbox program (S. Jaquish)
9. Approval of schedules of disbursements in the amounts of \$5,128,670.94
10. Approval of mileage reimbursements in the amounts of \$1,031.09
11. Investments and reinvestments
12. Accept financial statements
13. Other topics for future agendas
14. Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) and (e) to consider the following:
 - a. Discussion regarding structural organizational changes in the Finance Department (P. Schafer)

- b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wages, insurance, or investing of public funds (W. Wingo)
 - c. Discussion of specific personnel problems as related to personnel matters (W. Wingo)
- 15. Adjourn closed session and reconvene into open session
- 16. Decision regarding structural organizational changes in the Finance Department
- 17. Decision regarding deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wages, insurance, or investing of public funds
- 18. Decision of specific personnel problems as related to personnel matters
- 19. Discussion and decision to approve the job descriptions for the positions of Deputy Treasurer and Finance Clerk in the Treasurer's Department and Administrative Assistant, Senior Accountant, Accountant and Accounting Associate Part-Time in the Accounting Department (P. Schafer)
- 20. Discussion and decision to approve setting the salary for the positions of Deputy Treasurer, Accounting Associate Part-Time and Finance Clerk in the Finance Department (P. Schafer)
- 21. Discussion and decision to approve filling a Finance Clerk position in the Treasurer's Office (P. Schafer)
- 22. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Human Resources Department at 414-329-5208, (FAX), 414-543-6158, TDD, 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Human Resources Director/ADA Coordinator at Greenfield City Hall, 7325 W. Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.