

Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL, ROOM #204, ON THURSDAY, JANUARY 24, 2019 AT 7:03PM.

The meeting was called to order by Chairperson Denise Collins at 7:08pm.

Roll Call:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Patricia Forget	Present
Ald. Shirley Saryan	Excused
Troy Chowanoc	Excused
Michelle Haugen	Present
Todd Fabos	Excused
Zach Marshall	Present
David Schilz	Present

1. There was no citizen commentary Citizen Commentary
2. A motion was made by Ms. Zaborowski, seconded by Mr. Schilz, to approve the 11/15/18 Park and Recreation Board Meeting minutes. Motion to approve 11/15/18 Minutes
3. No report. Common Council Report
4. Ms. Collins would like report that she spoke to a Vietnam Veteran at Culver's regarding the Vietnam Moving Wall and it was nice to hear that in the community. Ms. Collins also requested the February 23rd meeting time change to 6:30pm. Ms. Collins also cannot attend the March 23rd meeting and is requesting a different date in March for the Park and Recreation meeting. Board Chairperson Report
5. Ms. Collins had no report. Plan Commission Report
6. Ms. Haugen reported that Greenfield School Board has a new Community Representative, Ms. Denise Collins. GSD Report

7. Ms. Zaborowski stated that there is a Primary Election coming up in February for the Whitnall School Board. Mr. Jaquish also stated that the Whitnall pool closed earlier than anticipated for repairs. Mr. Jaquish stated three of the eight swim lessons thru the Park and Recreation Department were shifted to the Greenfield High School pool and the transition went smoothly.

WSD Report

8. Mr. Jaquish introduced the new Park & Facilities Supervisor, Kent Perleberg. Mr. Perleberg's first day was Monday, January 21st and he will be working closely with Mr. Jaquish to learn all about the Parks and work with the Park's staff to prepare for upcoming events. Mr. Jaquish stated two Park's staff members will be returning this summer.

Directors Report

Mr. Perlesberg introduced himself and stated he worked in Facilities for Milwaukee Public School for 5.5 years. He was then promoted to Parks where worked on diamond work, developing policies and training seasonal employees. Prior to his career at Milwaukee Public Schools he worked for Schlossmann Automotive for 15 years as a Department Manager -

Mr. Jaquish stated the Winter/Spring went out on-time in early December and it's been very successful. Mr. Jaquish said Park and Recreation worked with the Finance Department to ensure the revenue generated in December is reflected in 2019.

Mr. Jaquish said In early January, the Park and Recreation Department had three days of RecTrac Training with Vermont Systems. Since RecTrac was introduced three years ago to the department there have been software and staffing changes. Mr. Jaquish stated the training was very beneficial for everyone in the Park and Recreation Department and training every other year will be beneficial.

Mr. Jaquish will meet with the Milwaukee County Parks Commission next week Tuesday, January 29 regarding Kulwicki Park and present a year in review of all the improvements that have been done by the Parks Staff in cooperation with Greenfield Public Works and the Greater Greenfield Lions Club. Then in early March the Milwaukee County Parks Commission will meet regarding their decision. Mr. Jaquish stated the final decision will go to the Milwaukee County Board in late March. Mr. Jaquish stated the park proposal would be a 15-year lease with 3 five year automatic renewals.

Mr. Jaquish indicated that the Park and Recreation Staff Banquet is next week Friday, February 1st.

9. Mr. Jaquish stated that this is a fundraising effort for the KEFA Project and a private event that charges admission, therefore a Special Use Permit is required.
- A motion was made by Ms. Collins to allow for the KEFA Project Fundraising event on Saturday, September 21, 2019 at the Greenfield Community Center. Motion was seconded by Ms. Forget. Motion approved unanimously.
- Discussion/Decision
Regarding Special Use
Permit for the KEFA Project
at the Community Center,
Saturday September 21,
2019
10. Mr. Jaquish stated this is an annual overnight camping event at Konkel Park program. Mr. Buerger notifies the Police Department. This program has grown over the last year and the Park and Recreation Department would like to continue this Special Event.
- A motion was made by Ms. Forget to allow for the Family Camping Overnight Special Event for June 29th at Konkel Park. Motion was seconded by Ms. Zaborowski. Motion approved unanimously.
- Discussion/Decision
Regarding Family Camping
Overnight Special Event on
June 29th at Konkel Park
11. Mr. Jaquish stated the fee for Volleyball is proposed at \$200.00 per team for Residents/ \$250.00 per team for Non-Residents. Adult Volleyball does not utilize individual player cards, therefore there are two different team fees.
- A motion was made by Mr. Zaborowski to approve the Summer Sand Volleyball fees and charges for 2019 as shown. Motion was seconded by Ms. Forget. Motion approved unanimously.
- Discussion/Decision
Regarding 2019 Summer
Sand Volleyball Fees and
Charges
12. Ms. Chatterton stated that enrollment numbers are up this year and five more families have just registered within the last week. We no longer have 4K wrap around care and they are now are a part of Kids Connection. Ms. Chatterton has started using seamless documents as an easier and faster ways for families to register. Ms. Chatterton developed employee information newsletters because the staff is in college and it's an efficient way to communicate information in addition to the staff meetings. Ms. Chatterton has started to order snacks through the Greenfield School District because it's convenient, the snacks are healthier and it's cost effective. Mr. Jaquish stated that the mid-year parent survey is really beneficial.
- Discussion Regarding 2018
Kids Connection Seasonal
Reports

13. Ms. Chatterton stated that it is not necessary to increase the rates at this time because the number of staff to children ratio is still balanced. Ms. Chatterton stated the parent's will still receive a 10% discount for the second child enrolled. Mr. Jaquish

Discussion/Decision
Regarding 2019/2020 Kids
Connection Fees/Charges

A motion was made by Ms. Collins to approve the Kids Connection Fees/Charges for 2019/2020. Motion was seconded by Mr. Schilz. Motion approved unanimously.

14. Motion was made by Ms. Collins to adjourn the meeting at 7:40 pm. Motion was seconded by Mr. Marshall. The motion passed unanimously.

Motion to Adjourn
Next Meeting 2/23/19

Respectfully submitted,
Stefanie Richter, Clerk