

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL  
ROOM #204, ON THURSDAY,01/28/16 AT 7:02PM

1 The meeting was called to order by Chairperson Denise Collins at 7:02PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Cheryl Bailey	Arrived 7:06pm
Patricia Forget	Present
Ald. Shirley Saryan	Present
Sue Wilson	Excused
Troy Chowanec	Present
Rob Hansen	Present

2 No citizen commentary.

**Citizen Commentary**

3 A motion was made by Ms. Zaborowski, seconded by Ms. Forget, to approve the 12-10-15 Parks and Recreation Board Meeting minutes.

**Motion to approve  
12-10-15 Minutes**

Motion approved unanimously.

4 Ms. Saryan reported at the Council Meeting on 01-19-16, the updated job description for permanent/part time parks foreman was approved.

**Common Council  
Report**

5 Ms. Collins had no Board Chairperson Report. She shared a discussion with a Greendale Park and Recreation Board member and she shared information about their baseball diamonds being available for public use.

**Board Chairperson  
Report**

6 Ms. Collins had no Planning Commission report.

**Planning Commission  
Report**

7 Mr. Hansen advised the company that is purchasing the Chapman property has paid some monies toward tearing down the building, which should be down shortly.

**GSD Report**

8 Ms. Zaborowski advised the Superintendent, Dr. Lowell Holtz announced his retirement at the end of this school year and a search will be starting soon for his replacement.

**WSD Report**

9 Mr. Jaquish provided information on several items. Since the last meeting the Recreator was in production and has been completed, printed and distributed, so currently in major registration mode. Progress at Konkel Park is exceptional due to the weather. The public works crew has been making very good progress. Concrete portion of stage has been completed. The decorative brick around it has been completed. The matching decorative brick for the entrances is nearing completion. The grading is 90-95% rough grade at this point. Have been working on landscaping issues. The structure itself is scheduled to arrive in Greenfield mid-February. The volleyball courts are completed with the exception of the electrical piece, will be completed in spring. DPW and Dnesco will be working on that. Also expanding the parks garage, which is now completely enclosed. All the electrical has been modified so the building can be insulated for heat. As Alderperson Saryan mentioned, the part-time Parks Foreman position held by John Kubeny, obtained full time employment elsewhere, so we are in the market for his replacement. Starting salary is \$14.44/hour, with approximately 1400 hours annually. This information is available and the deadline for the position is February 26th. The other position is the full-time Recreation Program Coordinator's position. This was also approved at the Common Council meeting and is posted on our professional website and the city website. The deadline is February 22nd. Ms. Collins, Mr. Miller from the Greenfield School District and myself, will be on the interview committee. Hoping to have a start date of April 1st. With the new year, looking at purchasing a new copy machine which will also include color. Our banquet is a western theme this year, hope to see everyone there. This years Hall of Fame winner is Don Carlson. Finally, Jersey Mike's Subs, will be offering a fund raising program and explained how the program works. The dates are Feb. 16th to 20th.

10 Mr. Jaquish reviewed this item from the December meeting. This is a reconstruction item and referred to the new map and discussed this project. Mr. Jaquish introduced Mr. Katz for further overview of this project. Mr. Katz reviewed this project as it related to water drainage/control, to prevent flooding. Will lose part of the "park like" space. There is some space owned by the mosque, which will be modified at a later date, to gain park space and a possible donation from the mosque. This will also provide a sidewalk on the park side of 43rd Street and a bike lane which will make the road a little wider. Discussion over location, shape, safety.

**Discussion/Decision**  
**Construction Dry Basin**  
**Creekwood Park**

Motion was made by Ms. Bailey to approve the Construction of a dry basin to be located at Creekwood Park as discussed.

Motion was seconded by Mr. Hansen. Motion passed unanimously.

11 Mr. Jaquish advised this is an annual event. Due to this being an overnight event, does need board approval. All other departments in the city are notified. A schedule of activities is attached and the event is scheduled for Saturday, July 23rd.

**Discussion/Decision  
Family Overnight  
Camp event at Konkell  
Park**

Motion was made by Mr. Chowanec to approve the family overnight camping event at Konkell Park. Motion was seconded by Ms. Bailey. Motion passed unanimously.

12 Mr. Jaquish advised this information is sent out earlier in the year, so not part of the typical summer fees and charges schedule. The information provided shows the past three years of expenses and Mr. Buerger is not proposing any changes in fees for this year. Due to moving of the courts, parking will be modified, so felt fees should be left as is.

**Discussion/Decision  
2016 Summer Sand  
Volleyball Fees/Charges**

Motion was made by Ms. Forget to approve the proposed 2016 summer sand volleyball fees and charges. Motion was seconded by Ms. Zaborowski. On a roll call vote, the motion passed unanimously.

13 Mr. Jaquish advised this information is in your packets. Terms remain the same. Reviewed the previous years sales, some decline due to various outlets also providing discounted tickets.

**Discussion/Decision  
WPRA 2016 Theme Park  
Ticket Agreement**

Motion was made by Mr. Hansen to approve the 2016 WPRA Theme Park ticket agreement. Ms. Zaborowski seconded the motion. On a roll call vote the motion passed unanimously.

14 Motion was made by Ms. Bailey to adjourn the meeting. The motion was seconded by Ms. Forget. The motion passed unanimously.

**Motion to Adjourn  
Next meeting 02-25-16**

Respectfully submitted,  
Donna C. Kruck, Administrative Assistant