

MINUTES OF THE COMMON COUNCIL MEETING HELD AT THE GREENFIELD CITY HALL
ON TUESDAY, MARCH 19, 2019

The meeting was called to order by Mayor Neitzke at 7:00 p.m.

- | | | |
|---------------|-----------------------|---------|
| 1. ROLL CALL: | Aldersperson Lubotsky | Present |
| | Aldersperson Bailey | Present |
| | Aldersperson Akers | Present |
| | Aldersperson Saryan | Present |
| | Aldersperson Kastner | Present |

| | | |
|---------------|------------------|-----------------------------------|
| ALSO PRESENT: | Brian Sajdak | City Attorney |
| | Jeff Katz | Director of Neighborhood Services |
| | Kristi Johnson | Community Development Manager |
| | Jennifer Goergen | City Clerk |

- Opening Prayer – an opening prayer was given by Chaplain Leggett.
- Pledge of Allegiance
- It was moved by Aldersperson Bailey, seconded by Aldersperson Lubotsky, to approve the March 5, 2019 Common Council minutes. Motion carried unanimously.
- Mayor’s Report - None
- Aldermanic Reports

Aldersperson Bailey said Arbor Day will be May 4, 2019 at the Greenfield Middle School. The City Forester will do a tree planting with the children at the school May 3, 2019. The Tree Commission thanks North Shore Bank for a \$600 donation for planting more trees on Arbor Day. Aldersperson Bailey said a new master tree list is posted on the city’s website listing what is good to plant.

Aldersperson Lubotsky announced Beauty and the Beast will be performed at Greenfield High School April 5 – 13 for six performances. Also, a Royal Ball will be held Saturday, March 30, at 1 p.m. for princes and princesses. She congratulated the Prom Court, and said Solo & Ensemble and Forensics at Greenfield High School both advanced to state competitions.

- Announcements

Mayor Neitzke noted the Kulwicki Park lease agreement with the county is still pending.

Mayor Neitzke said Memorial Day weekend in Greenfield will be a big celebration this year, with the arrival of the Moving Wall at Konkel Park. The city has reached out to the VFW in Greendale and American Legion in West Allis. The Greenfield School District, their ROTC and their band will also be part of the festivities.

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He said city officials also met with former Green Bay Packers player William Henderson, whose nonprofit organization Henderson Helps is participating in an event at Konkel Park this June. Six to eight Packer players are signed up now to attend, with more expected to attend. Proceeds go to help anti-bullying efforts in the Greenfield and Whitnall school districts. A motorcycle ride organized by House of Harley will also be tied in.

Mayor Neitzke said Ethan's Run [on June 8] and the Dan Jansen festival [May 23-27] and Fourth of July fireworks are also on the horizon.

The Mayor also announced the Greenfield and Whitnall school districts and the Greater Greenfield Community Chamber will host a job fair [April 4] for high school students to meet potential Greenfield employers at the Greenfield Middle School.

Finally, Mayor Neitzke announced Breakfast with the Easter Bunny is also pending [April 13, 2019].

At this time, Mayor Neitzke proceeded to Agenda Item #8.

*Aldersperson Akers said the Easter Egg Scramble will be April 13, 2019 from 11 a.m. – noon.

At this time, Mayor Neitzke proceeded to Agenda Item #16b.

8. Citizen Commentary - none

9. 7:05 p.m. Public hearing on Special Use Permit for Dunkin Donuts, a proposed restaurant, to be located at 7575 W. Cold Spring Rd., submitted by Ravi Pandya, d/b/a Shree Saras 2, LLC and Ron Vari, d/b/a Vari Architects, Ltd. (Tax Key Nos. 604-9992-000 and 604-9990-000).

Community Development Manager Kristi Johnson said this proposal is for a vacant lot and an adjoining parcel totaling .55 acres on the southeast corner of S. 76th St. and W. Cold Spring Rd. The site is zoned C-4, Regional Business District. Ms. Johnson said the brick building would be 1,500 square feet with a drive through and 20 parking stalls. The layout is designed with a raised curb to prevent people from exiting to head southbound on S. 76th St. A four-foot high decorative fence will prevent pedestrians from cutting through the drive-through lane to come onto the site. A six-foot high cedar fence along the east and south sides will screen the site. Thirty parking spaces are required by the city code; 21 spaces are provided on site, which should be sufficient, Ms. Johnson said. Six 20-foot LED light poles will be provided on site. Plan Commission recommended approval. No objections have been received.

No one spoke for or against the proposal.

It was moved by Aldersperson Akers, seconded by Aldersperson Lubotsky, to close the public hearing. Motion carried unanimously.

10. Plan Commission meeting held on February 12, 2019

Item # 5A, 5B, 5C, & 5D It was moved by Aldersperson Kastner, seconded by Aldersperson Lubotsky, to approve a Special Use Permit, Certified Survey Map, Site, Landscaping and Architectural Plans, and Signage Plan Appeal for the proposed new construction of Dunkin' Donuts Restaurant, to be located at

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7575 W. Cold Spring Road, subject to Plan Commission and Staff Comments. Tax Key Nos. 604-9992-000 and 604-9990-000. On a roll call vote, motion carried unanimously.

At this time, Mayor Neitzke proceeded with Agenda Item #15a.

11. Plan Commission meeting held on March 12, 2019

It was moved by Alderperson Kastner, seconded by Alderperson Saryan, to approve the following:

Item #4 Approve a Certified Survey Map to divide an existing parcel located at 8925 Sura Lane, subject to Plan Commission and staff comments. Tax Key No. 606-0053-004.

Item #6 Approve Site and Landscaping Plans for a proposed parking lot expansion for STU's Flooring, an existing business located at 4820 W. Loomis Road, subject to Plan Commission and staff comments. Tax Key Nos. 620-9998-000.

Item #8 Approve the Architectural Plans for exterior improvements to Piccadilly Apartments, an existing multi-family apartment complex located at 10105-10205 W. Cold Spring Road, subject to Plan Commission and staff comments. Tax Key No. 608-9996-001.

On a roll call vote, motion carried unanimously.

12. Finance and Human Resources Committee meeting held on March 13, 2019

It was moved by Alderperson Saryan, seconded by Alderperson Kastner, to approve the following:

Item #3 Approve creating a job description, setting salary, recruiting and hiring two Part-time Maintenance Workers in the Division of Public Works.

Item #4 Approve changes to the organizational chart for the Department of Neighborhood Services.

Item #5 Approve revising the job description, position title and salary, recruiting and hiring two part-time Lead Groundskeepers in the Department of Parks & Recreation.

Item #6 Approve change to the organizational chart for the Department of Parks and Recreation.

Item #7 Approve amending Ordinance No. 2795 regarding employee classifications to repeal and amend Non-Clerical, Park and Recreation seasonal employees and add a new classification of Non-Clerical Seasonal Worker in the Department of Public Works.

Item #8 Approve purchasing an Aerial Bucket Truck by using reserve funds within the Capital Equipment Fund that are designated for DPW purchases not to exceed \$230,000.

Item #9 Approve transferring \$15,000 from Quality of Life Fund to a project to be used for flags, banners and accessories as well as support items for The Moving Wall.

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Item #10 Approve agreement with Grota Appraisals, LLC for assessment services for a term ending July 31, 2020.

Item #11 Approve schedule of disbursements in the amount of \$660,288.36.

Item #12 approve the mileage in the amount of \$412.95.

On a roll call vote, motion carried unanimously.

13. Appointments to various committees and commissions:

a. Mayor appointments, confirmed by Council:

(1) One member to the Zoning Board of Appeals for a term to expire 5/1/20 (formerly Donald Kopp) – to be placed on the NEXT AGENDA.

(2) One alternate member to the Board of Review for a term to expire 5/1/24 (newly created position) – to be placed on the NEXT AGENDA.

b. Mayor appointments:

(1) One alternate member to the Zoning Board of Appeals for a term to expire 5/1/21 (formerly Denise Kunz) – to be placed on the NEXT AGENDA.

14. It was moved by Alderperson Akers, seconded by Alderperson Lubotsky, to approve issuance of an operator license to the following:

Herder, Virgil R.-15915 W. Riviera Dr.
Reed, Donna K. – 6413 W. Verona Ct.

Whitlock, Jacob C. – 3602 S. 46th Pl.

Motion carried unanimously.

At this time, Mayor Neitzke proceeded with Agenda Item #15 b, c and d.

15. Department of Neighborhood Services

a. It was moved by Alderperson Akers, seconded by Alderperson Lubotsky, to adopt Resolution No. 3685:

RESOLUTION NO. 3685

SPECIAL USE PERMIT FOR DUNKIN DONUTS, A PROPOSED RESTAURANT, TO BE LOCATED AT 7575 W. COLD SPRING RD., SUBMITTED BY RAVI PANDYA, D/B/A SHREE SARAS 2, LLC AND RON VARI, D/B/A VARI ARCHITECTS, LTD. (TAX KEY NOS. 604-9992-000 AND 604-9990-000)

WHEREAS, Ravi Pandya, d/b/a Shree Saras, LLC, duly filed with the City Clerk an application for a Special Use Permit, pursuant to Sec. 21.04.0603, Sec. 21.04.0700 and Sec. 21.08.0103 of the Municipal Code, to establish a limited-service restaurant at 7575 W. Cold Spring Rd.; and,

WHEREAS, after due notice, a public hearing was held by the Common Council on March 19, 2019, at 7:05 p.m., in the Common Council Chambers to consider the application; and,

WHEREAS, the Common Council, having carefully considered the evidence presented at the public hearing and the following pertinent facts noted:

1. The applicant, Ravi Pandya, d/b/a Shree Saras 2, LLC, has an accepted offer to purchase the properties located at 7517 and 7535 W. Cold Spring Rd., to be combined for a future address of 7575 W. Cold Spring Rd., Greenfield, WI 53220.
2. A new Dunkin' Donuts restaurant building, approximately 1,500 sq. ft. in area, will be constructed at 7575 W. Cold Spring Rd., Greenfield, Milwaukee County, Wisconsin, more particularly described as follows:

That part of the Northwest ¼ of the Southwest ¼ of Section 22, Township 6 North, Range 21 East, in the City of Greenfield, Milwaukee County, Wisconsin, which is bounded and described as follows:

COMMENCING at the Northwest corner of said ¼ section; thence North 88° 00' 01" East along the North line of said ¼ Section a distance of 60.02 feet to a point; thence South 00° 25' 57" East 45.02 feet to a point in the South line of West Cold Spring Road and the point of beginning of lands to be described; thence North 88° 00' 01" East along said South line 174.98 feet to a point; thence South 00° 25' 57" East 169.98 feet to a point; thence South 88° 00' 01" West 75.00 feet to a point; thence North 00' 25' 57" West 56.50 feet to a point; thence South 88° 00' 01" West 99.98 feet to a point in the East line of South 76th Street; thence North 00° 25' 57" West along said East line 113.48 feet to the point of beginning.

Tax Key Nos. 604-9992-000 and 604-9990-000

Said land being located at 7517 and 7535 W. Cold Spring Rd.

3. The applicant is proposing to establish a limited-service restaurant with dine-in, carry-out, and drive-through options.
4. The aforesaid premises are zoned C-4 Regional Business District under the Zoning Ordinance of the City of Greenfield, which permits Limited Service Restaurants as a Special Use, pursuant to Sec. 21.04.0603, Sec. 21.04.0700 and Sec. 21.08.0103 of the Municipal Code.
5. The subject properties are part of an area along the S. 76 St. and W. Cold Spring Rd. corridors that are developed for commercial uses. Properties to the north, east, and west are developed as commercial. Properties to the south are developed as residential.
6. The proposed development should not adversely contribute to traffic volumes or traffic flow in the area.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Greenfield that the application of Ravi Pandya, d/b/a Shree Saras, LLC, to establish a limited-service restaurant, to be located at 7575 W. Cold Spring Rd., be, and is hereby granted on the following grounds:

That the establishment, maintenance and operation of the proposed use, with the imposition of certain conditions hereinafter set forth, reasonably satisfies the standards set forth in Sec. 21.04.0603 and Sec. 21.08.0103 of the Municipal Code, so as to permit the issuance of a special use permit as therein provided.

BE IT FURTHER RESOLVED that said Special Use Permit is granted subject to the following conditions:

1. Site, Landscaping, Architectural and Signage Appeal Plans. The grant of this Special Use Permit is subject to and conditioned upon the Site, Landscaping, Architectural and Signage Appeal Plans and all other applicable conditions approved by the Plan Commission on February 12, 2019 and by the Common Council on March 19, 2019. No alteration or modification of the approved plan shall be permitted without approval by the Common Council.
2. Building Plans and Fire Codes. The grant of this Special Use is subject to building plans being submitted to and approved by the Inspection Services Division and by the Fire Department.
3. Hours of Operation. The allowable hours of operation for Dunkin' Donuts will be 5:00am – 9:00pm, seven (7) days/week.
4. Off-Street Parking. The entire building, under the category of “limited-service restaurants,” requires 30 off-street parking stalls and 14 queuing spots (seven per service lane). Twenty-one (21) off-street parking stalls and 15 queuing spots are to be provided on site. The Common Council may waive the parking shortage.
5. Signage. Signage shall be in compliance with the City’s Signage Ordinance. Any building window signage shall not exceed twenty-five (25) percent of the net glazed front window area per business premises. Rope/LED trim lighting shall not be allowed.
6. Public Nuisance. In accordance with Chapter 11 of the Municipal Code, Public Nuisances are prohibited. Public Nuisances include blighted properties due to an accumulation thereon of junk or other unsightly debris. Enforcement and abatement of public nuisances, including revocation of the Special Use Permit, may take place after three (3) or more nuisance activities have occurred at a premise on separate days during a one hundred and eighty (180) day period.
7. Marketing Displays. The use of pennants, special lighting, flags, streamers or other signage typically temporary in nature, hanging, floating or attached to a structure or vehicle shall not be permitted.
8. Outdoor Lighting. All outdoor lighting fixtures shall be shielded in such a manner that no light splays from the property boundaries. Full-cut off fixtures and or house side shields utilized to minimize light splay. Rope/LED trim lighting is not permitted.
9. Litter. Employees shall inspect the area and the immediate vicinity and pick up litter on a daily basis.

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10. Refuse Collection. All refuse to be provided by a commercial hauler. All refuse, recyclables and other waste material shall be screened from view by the existing enclosure provided on site.

11. Pest Control. Exterior pest control shall be maintained at all times and pest control problems shall be addressed immediately.

12. Pagers, Intercoms. The use of outdoor pagers, intercoms, or speakers shall not be permitted on site as surrounding land use consists of residential uses.

13. Noxious Odors, Etc. The use shall not emit foul, offensive, noxious or disagreeable odors, gases, or effluvia into the air. Mechanical systems shall be maintained to efficiently remove noxious odors.

14. Pollution. The use shall not cause any noxious or unwholesome liquid or substance or any dirt, mud, sand, gravel, or stone refuse or other materials to be deposited upon any public right of way or flow into any sanitary sewer, storm sewer, or water supply system, or onto adjacent properties.

15. Deliveries and Refuse Pickup. The property will be required to abide by the City of Greenfield health/public nuisance rules per Chapter 12 of the Municipal Code. Because there is a residential neighborhood adjacent to the site, delivery operations and refuse pick up shall only be permitted during daytime hours. These functions shall not be permitted between the hours of 9:00 p.m. and 7:00 a.m.

16. Expiration of Special Use Permit. Any special use approved by the Common Council shall lapse and become null and void one (1) year from and after that approval if the use has not commenced, construction is not underway, or the owner has not obtained a valid building permit. An extension of these time limitations may be granted without a public hearing by the Common Council by resolution reauthorizing the special use in accordance with the following criteria:

A. The applicant requesting the extension shall complete a planning application available from the Community Development Division and shall submit a \$350.00 special use permit review/amendment fee.

B. A written explanation for the extension of time shall accompany the planning application along with a timeline/schedule for obtaining necessary permits, zoning, state and municipal approvals and a target date for construction start;

C. The request for extension shall be submitted within sixty (60) days of the expiration of the special use permit;

D. The extension, if granted, shall be valid for a period of six (6) months. If no building permit has been issued and construction has not commenced within six (6) months from and after the extension has been granted, the special use shall become null and void.

17. Miscellaneous.

A. Applicants are advised that the foregoing conditions are reasonably necessary to protect the public interest and to secure compliance with the standards and requirements specified in Sec. 21.04.0603 and Sec. 21.08.0103 of the Municipal Code; that the issuance of the special use is expressly subject to compliance with said conditions.

B. The use, as granted herein, is subject to applicants' compliance with all other state and local laws and regulations which may be applicable to the proposed use of the real estate in question.

C. The special use, as granted herein, shall run with the land and benefit and restrict all future owners and occupants of the property, unless the use shall lapse or be terminated and the use will not be altered or extended (including structural alterations and/or additions) without the approval of the Common Council, following public hearing, all as provided in Sec. 21.04.0603 and Sec. 21.08.0103 of the Municipal Code.

18. Lapse. If the applicant does not meet all of the terms and conditions set forth in this grant of a special use within one year of the granting thereof, then the Special Use Permit shall lapse and become null and void and the applicant shall forfeit any right to use the property as conferred by the Special Use Permit. The failure of the applicant to meet the terms and conditions of the Special Use Permit shall subject the permit to being declared void by the Common Council after notice to the applicant and a hearing before the Common Council. Upon a finding by the Common Council on the matter, the applicant and/or any interested person may make comments regarding the matter to the Common Council prior to the Common Council's next regular meeting following the hearing recommendation. Upon the Common Council's finding that the Special Use Permit has lapsed and become void, the applicant shall cease all operations at the property.

19. Termination of Special Use. If the person or entity granted the special use violates, allows or suffers the violation of the ordinances of the City of Greenfield, the State of Wisconsin or the United States on the premises covered by the special use, then the special use may be terminated.

20. Acknowledgement. That the applicants sign an acknowledgment that he/she/they has/have received these terms and conditions and will abide by them.

The undersigned applicant agrees to the terms and conditions and has agreed that the grant of the Special Use Permit is conditioned on meeting the terms and conditions of this resolution.

Ravi Pandya, d/b/a Shree Saras, LLC

Provided to applicant on the
_____ day of _____, 2019

Community Development Manager

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 19th day of March, 2019.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk

On a roll call vote, motion carried unanimously.

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At this time, Mayor Neitzke proceeded with Agenda Item #11.

15b.-d. It was moved by Alderperson Lubotsky, seconded by Alderperson Kastner, to approve the following:

Approve Outdoor Special Event application for the House of Harley's Season Opener event, to be located at 6221 W. Layton Ave., May 11, 2019. Application includes the following combination of licenses/permits: Temporary Class "B" Retailer's License for beer, *including request for Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12*; Application to Extend Licensed Premises for entertainment (music); Food, Commercial and Electrical. (Johnson)

Approve Outdoor Special Event application for the House of Harley's Two Wheel Tuesdays event, to be located at 6221 W. Layton Ave., May 14, 2019. Application includes the following combination of licenses/permits: Temporary Class "B" Retailer's License for beer, *including request for Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12*; Application to Extend Licensed Premises; Food, and Commercial. (Johnson)

Approve Outdoor Special Event application for the House of Harley's Two Wheel Tuesdays event, to be located at 6221 W. Layton Ave., May 28, 2019. Application includes the following combination of licenses/permits: Temporary Class "B" Retailer's License for beer, *including request for Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12*; Food, and Commercial. (Johnson)

Motion carried unanimously.

16. City Attorney's Report

- a. It was moved by Alderperson Akers, seconded by Alderperson Lubotsky, to adopt Ordinance No. 2926:

ORDINANCE NO. 2926

ORDINANCE AMENDING THE CITY OF GREENFIELD EMPLOYEE CLASSIFICATION

WHEREAS, the Common Council has previously adopted an Employee Classification, which was most recently amended by Ordinance No. 2795; and

WHEREAS, the Common Council wishes to amend the Employee Classification as it relates to certain Non-Clerical, Park and Recreation Employees; and

WHEREAS, the Common Council wishes to amend the Classification to add seasonal workers in the Department of Public Works;

NOW, THEREFORE, The Common Council of the City of Greenfield do ordain as follows:

PART I. Part V of Ordinance No. 2795 is hereby repealed and recreated to read as follows:

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NON-CLERICAL, PARK AND RECREATION EMPLOYEES: Park and Recreation employees will be generally hired for a limited period of time to work in City park and recreational facilities and should not exceed 600/1,200 hours per year without approval of the Director of Human Resources. Seasonal Park and Recreation employees are exempt from the Civil Service and residency requirement.

Park and Recreation employees are not eligible for benefits; except that employees that work more than 600/1,200 hours per year may be covered under the Wisconsin Retirement System. Employees must be certified as required by law.

The following is the wage schedule:

| | |
|---------------------------------|-----------------|
| 1. Instructor I | \$10.00-\$13.00 |
| Leaders | \$10.00-\$14.00 |
| Coaches | \$ 8.50-\$13.00 |
| Lifeguards | \$10.00-\$14.00 |
| Special Event Asst. | \$ 8.50-\$13.00 |
| Concession Staff | \$ 8.50-\$13.00 |
| Hall Monitors | \$ 8.50-\$12.00 |
| 2. Site Supervisors | \$10.00-\$15.50 |
| Site Coordinators | \$10.00-\$15.00 |
| Parks Workers | \$12.50-\$14.50 |
| 3. Instructors II | \$13.00-\$16.00 |
| Water Safety Instructors | \$13.00-\$16.00 |
| Lifeguard Instructors | \$16.00-\$18.00 |
| Recreation Asst. Coordinators | \$14.25-\$17.00 |
| 4. Instructors III | \$16.00-\$25.00 |
| Enrichment Inst | \$20.00-\$25.00 |
| Safety Inst | \$16.00-\$20.00 |
| First Aid Inst | \$16.00-\$20.00 |
| CPR Inst | \$16.00-\$20.00 |
| Sports Camp Lead | \$18.00-\$25.00 |
| Lifeguard Instructor Trainer | \$18.00-\$25.00 |
| Water Safety Instructor Trainer | \$18.00-\$25.00 |
| Fitness Instructor | \$18.00-\$23.00 |
| Summer Playground Lead | \$18.00-\$21.00 |
| 5. Adult Sports Officials | \$22.00-\$30.00 |
| Personal Trainers | \$22.00-\$30.00 |

PART II. The following is added as a new section to the City's Employee Classification:

NON-CLERICAL, SEASONAL WORKER EMPLOYEES: Department of Public Works employees will be generally hired for a limited period of time to work in City assisting Public Works with a variety of

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tasks and should not exceed 600/1200 hours per year without approval of the Human Resources Administrator. Seasonal Department of Public Works employees are exempt from the Civil Service and residency requirement.

Department of Public Works employees are not eligible for benefits; except employees who work more than 600/1200 hours per year may be covered under the Wisconsin Retirement System. Employees must be eligible as required by regulations.

The following is the wage schedule:

| Position | Minimum | Maximum |
|------------------|---------|---------|
| Seasonal Workers | \$12.50 | \$14.50 |

PART III. All Ordinances or past provisions including rates of pay regarding employee classifications are hereby repealed if they are contrary to this Ordinance. Department Heads not complying with this procedure shall be subject to discipline up to and including termination.

PART IV. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART V: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART VI: This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 19th day of March, 2019.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk

Mayor Neitzke said he wanted to thank Jeff Katz, John Laskoski, and Scott Jaquish for working together and putting this together. This is an effort to eliminate duplication and maximize the city's resources.

On a roll call vote, motion carried unanimously.

*At this time, Council proceeded back to Agenda Item #7.**

- b. It was moved by Alderperson Akers, seconded by Alderperson Saryan, for the Common Council to go into closed session at 7:30 p.m. pursuant to Wisconsin Statutes, Section 19.85(1)(b) & (f) for the following:

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- (1) Considering licensure, social or personal history, or medical information for purposes of issuing a 2018-2019 operator license to Marissa M. Christjohn

On a roll call vote, motion carried unanimously.

c. It was moved by Alderperson Akers, seconded by Alderperson Bailey, to adjourn closed session and reconvene into open session at 7:36 p.m. Motion carried unanimously.

d. It was moved by Alderperson Lubotsky, seconded by Alderperson Saryan, to approve issuance of a 2018-2019 operator license to Marissa M. Christjohn. Motion carried unanimously.

17. Items for future agenda – Moody’s Investment Services, who rates the city’s bonds, will come Thursday, tour the city and gather the city’s financial information.

Also, a decision is expected soon regarding an agreement for the city to lease Kulwicki Park from the county, Mayor Neitzke said. This item was on the agenda of a county parks committee last week, but was pulled off by the county board chair. Hopefully, it will be on the committee agenda next month, and go to the county board thereafter. The county has budgeted no money for maintenance of the park this year, Mayor Neitzke said. The uncertainty over whether the lease agreement will be approved is of concern due to its potential impact on the Little League.

Mayor Neitzke noted the assessor’s office staff and the city’s commercial appraiser are retiring. The city will contract with Grota for assessment services. If it works well, the city may continue to contract for this service. Fewer than 10 communities in the state still have an assessor on staff, assessors are difficult to find, and the cost savings to having an assessor on staff are not significant, probably in the \$10,000 to \$20,000 range, Mayor Neitzke said. The city likely will be due for a revaluation soon.

18. It was moved by Alderperson Kastner, seconded by Alderperson Akers, to adjourn the meeting at 7:49 p.m. Motion carried unanimously.

Jennifer Goergen, City Clerk

Minutes transcribed by Sheryl Hartman, Deputy Clerk
Distributed: March 21, 2019