

*Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.*

**MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL  
ROOM #204, ON THURSDAY, 05/31/18 AT 7:05PM**

1 The meeting was called to order by Chairperson Denise Collins at 7:05PM

**ROLL CALL:**

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Patricia Forget	Excused
Ald. Shirley Saryan	Present
Troy Chowanec	Present
Michelle Haugen	Present
Todd Fabos	Present
Zach Marshall	Excused

2 There was no citizen commentary.

**Citizen Commentary**

3 A motion was made by Mr. Chowanec, seconded by Mr. Fabos, to approve the 03/29/2018 Parks and Recreation Board Meeting minutes.

**Motion to approve  
03-29-18 Minutes**

Motion approved unanimously.

4 Ms. Saryan advised she had no report.

**Common Council  
Report**

5 Ms. Collins advised several bartended on Sunday and all went well.

**Board Chairperson  
Report**

6 Ms. Collins advised Café Zupas has arrived in Greenfield at 84-South.

**Planning Commission  
Report**

7 Ms. Haugen advised the last day of school is June 8th and the 8th grade promotion is June 7th with graduation on the 9th. Looking for a new committee of the whole representative to fill her spot. The Greenfield Education Foundation has their golf outing on June 14th.

**GSD Report**

8 Ms. Zaborowski advised their graduation is Sunday. The referendum was passed, still working out the details so will keep advised as she gets information.

**WSD Report**

9 Mr. Jaquish advised he has several items to discuss/update. Congratulations to Ms. Haugen for joining the Parks and Recreation Board. Ms. Collins and Ms. Zaborowski were re-appointed. As of Monday, May 14th, Mikayla Schwab started her first day as Recreation Program Coordinator, concentrating on Older Adults/Volunteers and Community Events. Mr. Jaquish provided information on the new staff t-shirt design, banners for the summer events, information on the reader board, all being done by our new graphics person, Ms. Phillips. This is her first Recreator, so some new designs in there also. As Ms. Collins mentioned, the celebrity bartenders were at Jansen Fest for the last day and raised \$115 in tips for the youth round-up fund. May 5th was the Greenfield Little League opening day at Kulwicki Park, our first event with Little League and it was also Arbor Day. Clean-up Green-up was the following week. Many upcoming events such as the 4th of July are in the planning stages. The Partners received \$15,000 from Total Wine and Spirits, of which \$10,000 was donated to the Park and Rec for site amenities at the Amp, \$2,000 for redevelopment of the landscaping at Brooks Pavilion at Kulwicki Park which was done before the car show. Ms. Collins also added information on the Greenfield Health Fair held at the high school.

**Director's Report**

10 Mr. Jaquish provided information on the line-up for the 2018 events at the Amp. Tuesday night Brews and Bites series sponsored by Clement Manor, the Beer Bacon and Blues returns, the Kids Palooza is a new event, Beets Brew and Country and the car show are returning events. The car show has a new logo which will feature the previous years winning car. The Oktoberfest event and movies in the park are also returning. We have Ethan's Run Against Addiction, on Saturday June 9th, approximately 600 runners and close to \$10,000 in monies raised, all to support opioid abuse. This is Ethan Monson-Dupuis, whose father is a retired City of Greenfield Detective. Flyers for the 4th of July have a few changes/additions. Also, Saturday June 9th is the Shred-It event at city hall that is a free event done annually. Later this summer is the camp-out at Konkell Park on June 30th. The Farmers Market on Sundays returns from 10am to 2pm.

**Discussion/Update  
AMP and other  
community events**

11 Mr. Jaquish advised Ms. Phillips has been helping with signage in the parks and making this all a uniformed design and provided the design ideas. Some of the policies/procedures have been updated due to "fading out", the dog wording/signage is being modified on the signs but not having to replace the entire sign. New banners are up in the park and the new ones on Layton are in the works. The East shelter building, the

**Discussion/Update  
Ongoing Park Projects**

front grass panel did not come in so on the list to repair/replace. The Amp building is done with a few adjustments to the doors/asphalt. Field items are done, dug-outs are in, roofs are in, fencing done and a little issue with drainage so a cement curb. Unfortunately a lot of rain-outs this year. Finally, Kulwicki Park is coming back from where it was with continued maintenance. Eventually will need to meet with all parties again to discuss further use, etc. Also, Ms. Phillips is working on signage at the other parks for more weather/UV resistant signs.

- 12 Mr. Jaquish advised this is a continuing project, money from revenue is put into this fund and used as needed for payment of the projects for diamond improvements. There are a couple minor fence repairs also.

A motion was made by Mr. Chowanec to transfer \$5,500 from Special Revenue Fund to PR1302. Motion was seconded by Ms. Zaborowski. On a roll call vote, the motion passed unanimously.

**Discussion/Decision**  
**Fund transfer from**  
**Special Revenue Fund**  
**to PR1302 (Konkel Park**  
**Softball Diamond)**

- 13 Motion was made by Mr. Chowanec to adjourn the meeting. The motion was seconded by Ms. Collins. The motion passed unanimously.

**Motion to Adjourn**  
**Next meeting 06-28-18**

Respectfully submitted,  
Donna C. Kruck, Administrative Assistant