

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, JUNE 28, 2016 AT 6:30 P.M.

1. Ald. Akers called the meeting to order at 6:38 pm

Meeting called to order

Roll Call: Ald. Pam Akers Present
 Ald. Bruce Bailey Present
 Mr. Richard Kasza Present
 Ald. Linda Lubotsky Arrived 6:53 pm
 Mr. Richard Mrochinski Present
 Atty Roger Pyzyk Excused

Also Present: Mr. Jeff Katz, Director of Neighborhood Services
 Mr. Dan Ewert, Superintendent of Public Works

2. Approval of the April 26, 2016 Meeting Minutes

Approval of the 4/26/16 Meeting Minutes

Correction to minutes showing Ald. Akers called meeting to order.

It was moved by Ald. Bailey, seconded by Mr. Kasza to approve the April 26, 2016 meeting minutes. Motion carried unanimously

3. Citizen Commentary

Citizen Commentary

None

At this time Item #5 was discussed

4. Election of Chairperson and Vice-Chairperson of Board of Public Works.

Election of Chairperson and Vice-Chairperson

Ald. Bailey nominated Ald. Lubotsky as Chairperson. There being no other nominations, Ald. Lubotsky was elected Chairperson by unanimous vote.

Ald. Bailey nominated Ald. Akers as Vice-Chairperson. There being no other nominations, Ald. Akers was elected Vice-Chairperson by unanimous vote.

At this time Item #6 was discussed

5. Presentation on MMSD Rain Garden and Rain Barrel Project in the neighborhood west of Alverno College.

MMSD Rain Garden Presentation

A presentation was made by Storm Water Solutions Engineering and Southeastern Wisconsin Watersheds Trust Inc., regarding a project sponsored by MMSD looking at ways to improve water quality and reduce flows that are coming through the Alverno College property. Flyers were distributed to 300 homes in the Alverno area to provide free rain gardens and rain barrels to residents wishing to participate.

Mr. Katz added that this group is also presenting the city with a metal sculpture that is being constructed by the Alverno Art Department. The sculpture is 6' tall and will collect rain water to flow down into the rain garden that was built on the south side of City Hall.

At this time Item #4 was discussed

6. Discussion regarding future capital improvement funding for sidewalk.

Future Capital Improvement funding for Sidewalk

Mr. Katz noted that in the past, sidewalk projects received objections from residents mostly due to needing to shovel the walk in winter and the potential for losing mature trees in the areas of the new sidewalks. This past year, the Board of Public Works and the Common Council heard objections from residents on South 43rd Street however, the city felt that sidewalks were the right thing to do for that neighborhood.

There are many areas in the city where there are missing pieces of sidewalk that need to be connected together for safety and aesthetic purposes. Engineering will start compiling a list for the Board's approval and complete these smaller projects next year.

7. Discussion and decision regarding parking in the Shirley Crest neighborhood. (Public Works) (BPW 04/26/16)

**Parking in the Shirley Crest Neighborhood
NEXT AGENDA**

Mr. Ewert advised that he and Ald. Akers met to discuss the parking situation in the Shirley Crest neighborhood. The Alderperson of the district would like the neighborhood to have alternate night parking like the rest of the city in the winter season only. It is recommended to have a public information meeting for the Shirley Crest residents and advise them on the changes to be implemented.

Ald. Akers added that the reason for the parking rules only in winter is due to the high use of this neighborhood for parking during festivals and the Farmer's Market at Konkell Park.

Next Agenda

8. Discussion and decision to sign an agreement with the Milwaukee Metropolitan Sewerage District accepting a Green Infrastructure Partnership Program grant of \$42,770 to construct a storm water bioretention basin in Creekwood Park.

**Agreement with MMSD for Green Infrastructure Partnership Program Grant of \$42,770
COMMON COUNCIL**

Mr. Katz noted that as part of the South 43rd Street project the city needs to put in a retention basin. Engineering was able to obtain a grant through MMSD to cover half the cost of the basin.

It was moved by Ald. Akers, seconded by Mr. Kasza to approve an agreement with Milwaukee Metropolitan Sewerage District accepting a Green Infrastructure Partnership Program grant in the amount of \$42,770. Motion carried unanimously

9. Discussion and decision to sign an agreement with the Milwaukee Metropolitan Sewerage District accepting a Green Solutions grant of \$42,770 to construct a storm water bioretention basin in Creekwood Park.

**Agreement with MMSD Accepting Green Solutions Grant of \$42,770
COMMON COUNCIL**

Mr. Katz stated that MMSD had a second grant program available that would cover the remaining cost of the bioretention basin.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve an agreement with Milwaukee Metropolitan Sewerage District accepting a Green Solutions grant in the amount of \$42,770. Motion carried unanimously

10. Discussion and decision to sign an agreement with the Milwaukee Metropolitan Sewerage District accepting a Green Solutions grant of \$69,720 to construct a storm water bioretention basin in Konkel Park.

**Agreement with MMSD
Accepting Green
Solutions Grant of
\$69,720
COMMON COUNCIL**

Mr. Katz stated that with the volley ball courts being moved at Konkel Park there is a need for parking on that side of the park and there is also a future picnic area planned. This pond will collect the storm water from this new parking lot. This grant will pay for the bioretention basin that needs to be built.

It was moved by Ald. Akers, seconded by Mr. Kasza to approve an agreement with Milwaukee Metropolitan Sewerage District accepting a Green Solutions grant in the amount of \$69,720. Motion carried unanimously

11. Discussion and decision to allow the sale of passes to use the Greenfield Drop Off Center.

**Sale of Passes for the
Drop Off Center
FINANCE COMMITTEE**

Mr. Katz advised the Board that Johns Disposal operates the Greenfield Drop Off Center (DOC). Over the years it has become more expensive for Johns to operate the DOC partially due to the disposal of electronics and use by non-residents.

Since the launch of the DOC keytags, we have received phone calls from condominium owners, who have a private contract for their solid waste disposal, not knowing what to do with the large items they needed to dispose of. We don't want to turn people away and have TV's and couches littering our streets.

The city met with Johns and discussed issuing passes for the DOC for those residents not in the city's program. It was suggested that a 1 year pass could be purchased for \$45 and a one-use pass would be \$15. These passes would not allow disposal of electronics or building materials.

Johns is a full service company and they have given the city wonderful customer service. We would like to make sure we are treating them fairly in return.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve an ordinance charging a \$15 fee for one time use passes and a \$45 fee for a yearly pass for the Drop Off Center for Greenfield residents not currently part of the city's solid waste disposal program. Motion carried unanimously

12. Discussion and decision to apply for a Special Event Permit from the County for the House of Harley-Davidson Milwaukee Event.

**Special Event Permit
for House of Harley-
Davidson Milwaukee
Event
COMMON COUNCIL**

Mr. Katz noted that this permit is for the annual Labor Day weekend event. The County requires that the permit be applied for by the municipality.

It was moved by Ald. Lubotsky, seconded by Mr. Kasza to approve an application with Milwaukee County for a special Event Permit for the House of Harley-Davidson Milwaukee Event. Motion carried 4 to 1.

During discussion some Board members felt that with the current road construction for the City Center that this year was not a good year to hold the event. Suggestions were made to utilize the parking lot of the high school or Konkel Park and shuttle people to the Harley-Davidson dealership.

13. Discussion and decision to adopt a resolution in support of an Urban Nonpoint Source & Storm Water Program Planning Grant from State of Wisconsin Department of Natural Resources.

**Adopt Resolution in Support of Urban Nonpoint Source & Storm Water Program Planning Grant
COMMON COUNCIL**

Mr. Katz noted that this resolution is in support of a grant for storm water planning from the DNR. There are some new requirements from the EPA that we need to conform to and as part of this grant we need to adopt a resolution in support of those efforts.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to adopt a resolution in support of an Urban Nonpoint Source & Storm Water Program Planning Grant from State of Wisconsin Department of Natural Resources. Motion carried unanimously

14. Discussion and decision to adopt a resolution in support of a project to construct a bicycle trail with a State of Wisconsin Department of Natural Resources grant.

**Adopt Resolution in Support of a Bicycle Trail with Wisc. DNR Grant
COMMON COUNCIL**

Mr. Katz explained that this is a grant that the DNR gives for construction of recreational facilities; in this case it is for a bike trail. We are asking for about \$250k to build a bike trail on the We Energies right-of-way. This trail would start at the Oak Leaf Trail on West Cold Spring Road at South 104th Street and go east preferably to South 60th Street. We need to adopt a resolution in support of the project to construct the trail.

It was moved by Ald. Akers, seconded by Mr. Kasza to adopt a resolution in support of a project to construct a bicycle trail with a State of Wisconsin Department of Natural Resources. Motion carried unanimously

15. Director of Neighborhood Services Report

Director of Neighborhood Services Report

Mr. Katz reviewed the current road project. The City Center project on West Layton Avenue and South 60th Street is about two weeks ahead of schedule at this time. Resurfacing is ongoing and street lights will be going up soon. The fiber optics cable is also going in in that area. A new road to the high school is currently on schedule. West Howard Avenue is complete with some landscaping touch ups still being done. This project originally had issues with traffic calming and now has some islands and bump outs to try to calm the traffic and also some bike lanes to make it look narrower.

Mr. Katz handed out some way finding sign designs. It is expected to place these signs in about 28 key areas around the city.

Ald. Lubotsky commented on the Lynndale project. Northway Fence will be putting up the railings for residents starting next week.

Light shields for the Park and Ride lot on West Loomis Road blew off a few months ago during a period of high winds. Ald. Lubotsky has been working with WisDOT who temporarily cut down the lighting to 50% but with Summerfest starting they will be back up to 100%. The light shields were sent back to the manufacturer for repairs.

Scenic Hwy 41 has created a charrette to bring development to the South 27th Street corridor with a joint effort from Milwaukee. Bid meetings are held every other month and there will be a walk thru for the charrette in late July.

Ald. Lubotsky stated that she has scheduled neighborhood meetings with the Lynndale area and the Jackson Park Neighborhood Association to ask for more block captains and safety patrol watches from the residents.

16. Superintendent of Public Works Report

**Superintendent of
Public Works Report**

Mr. Ewert reminded everyone about the grand opening of the amphitheater on July 2nd.

A reminder to all residents when cutting your lawns point your grass shoot inward toward your yard and not out into the street. If your cuttings do end up in the street, please sweep them up so they do not go into the storm sewer system which then gets into our rivers and lakes.

The Beautification Committee donated a sculpture to the Library. It will be mounted to a rock pedestal and displayed out in front of the Library.

17. City Engineer Report

City Engineer Report

See Director of Neighborhood Services Report

18. Other topics for future agendas

**Other Topics for
Future Agendas**

Handicap parking on South 33rd Street

19. Adjournment

Meeting Adjournment

It was moved by Ald. Lubotsky, seconded by Ald. Akers to adjourn the Board of Public Works meeting at 8:02 PM. Motion carried unanimously.

Respectfully submitted,
Laura Young
Administrative Assistant
Department of Neighborhood Services

Date distributed: July 15, 2016