

Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY, 06/28/18 AT 7:13PM

1 The meeting was called to order by Chairperson Denise Collins at 7:13PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Patricia Forget	Excused
Ald. Shirley Saryan	Present
Troy Chowanec	Excused
Michelle Haugen	Present
Todd Fabos	Excused
Zach Marshall	Present
David Schilz	Present

2 There was no citizen commentary.

Citizen Commentary

3 A motion was made by Ms. Zaborowski, seconded by Ms. Saryan, to approve the 05/31/2018 Parks and Recreation Board Meeting minutes.

**Motion to approve
05-31-18 Minutes**

Motion approved unanimously.

4 Ms. Saryan provided information on the progress of the road project for Edgerton Avenue. The road is finished but the grass needs to be completed.

**Common Council
Report**

5 Ms. Collins advised she had no report.

**Board Chairperson
Report**

6 Ms. Collins advised she has no report.

**Planning Commission
Report**

7 Ms. Haugen advised construction in all the schools has begun.

GSD Report

8 Ms. Zaborowski advised she has no report.

WSD Report

9 Mr. Jaquish provided updates on the Amp project, the Amp House is just about done, few minor items to finish in next week or so. DPW and our park staff have been busy finishing the laying of sod, placement of light ballards, additional conduit for future electrical. Dnesco was back for the 3 light bases installed for future lighting at farmers market and electrical to all the bases, will be able to accommodate all the food trucks. Additional light bases will be added in the future to accommodate evening youth soccer or football games, or amp events. The first event on June 19th was the kick-off for the Brews and Bites series. Weather has been an issue and our second event was cancelled. Beer Bacon and Blues on Friday June 22, appeared to have less people in attendance than last year, but sales were still good. The next event, the Kids Palooza, a new event, more family friendly, will feature Mr. Pickles and Comedy Sportz along with a movie in the evening, "Toy Story". Summer programs are off to a very good start, with numbers higher than last year. The 4th of July is next Wednesday, with parade at 12:15 and fireworks at 9:45pm. T-shirts were provided to all the board members. The vintage 4th of July fire truck will be in the parade. Post-parade activities will take place by the Amp area, similar to last year.

Director's Report

10 Mr. Jaquish advised in the packet is the proposed plan. Last year as the budget process progressed, items that we requested as part of our replacement plan were not funded in 2018 so are being requested for 2019. This would be the 2001 Ford F250 pickup with plow. Also the older John Deere as we need a higher lifting capacity. More bulk items need to be moved and we are unable to do this with our current equipment, staff is moving the items, bag by bag to the required spot. The water wheel is on the replacement schedule also as we have been adding more irrigation in various locations.

**Discussion/Decision
Proposed 2019
Capital Equipment items**

A motion was made by Ms. Zaborowski to approve the 2019 Capital Equipment plan as presented. Motion was seconded by Mr. Marshall.

On a roll call vote, the motion passed unanimously.

11 Mr. Jaquish advised there are three items on the proposed 2019 capital improvement items. All three of these items are a carryover from last year. The community center roof replacement is required as this is the original roof. Money has been allocated over the last several years getting to the total replacement cost of \$275,000 to replace the roof. The trail pathway park improvements represents reconstruction of various paths, removal or

**Discussion/Decision
Proposed 2019
Capital Improvement
Items**

resealing of asphalt, work that would be done in-house with DPW staff. Pondview was carved out of this, part of a larger project with the retention pond, spillway was overtaken and sand bar willow trees made path rough. Part of a project with Neighborhood Services, to be completed shortly. Other areas around park paths, such as Creekwood, Honey Bear, playground areas with asphalt issues. Honey Bear park playground replacement as this is one of the two oldest playgrounds in our inventory, as well as Haker. Both playgrounds are beyond their life expectancy. Replacement parts are no longer available. Block grant items will be at a later meeting. Additional lighting and replacing/upgrading/adding to fitness stations in Konkel Park walkway.

A motion was made by Ms. Zaborowski to approve the proposed 2019 Capital Improvement items. Motion was seconded by Ms. Collins.

On a roll call vote, the motion passed unanimously.

12 Motion was made by Ms. Collins to adjourn the meeting at 7:37pm. The motion was seconded by Ms. Zaborowski. The motion passed unanimously.

Motion to Adjourn
Next meeting 07-25-18

Respectfully submitted,
Donna C. Kruck, Administrative Assistant