

**MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, JULY 26, 2016 AT 6:00 P.M.**

**1. Ald. Lubotsky called the meeting to order at 6:00 pm**

**Meeting called to order**

Roll Call:           Ald. Pam Akers                   Present  
                  Ald. Bruce Bailey               Present  
                  Mr. Richard Kasza               Present  
                  Ald. Linda Lubotsky             Present  
                  Mr. Richard Mrochinski       Present  
                  Atty Roger Pyzyk               Excused

Also Present:   Mr. Jeff Katz, Director of Neighborhood Services

*At this time Item #4 was discussed*

**2. Approval of the June 28, 2016 Meeting Minutes**

**Approval of the 6/28/16 Meeting Minutes**

It was moved by Ald. Bailey, seconded by Ald. Lubotsky to approve the June 28, 2016 meeting minutes. Motion carried unanimously

**3. Citizen Commentary**

**Citizen Commentary**

None

*At this time Item #5 was discussed*

**4. Discussion and decision to create parking restrictions near Elm Dale Elementary School to improve safety.**

**Parking Restrictions Near Elm Dale Elementary School  
COMMON COUNCIL**

Ald. Lubotsky introduced Assistant Police Chief David Patrick. Asst. Chief Patrick advised the Board on the findings after talking with the school staff as well as some of the neighbors near the school. Parking restrictions will ease up the traffic burden on the west side of South Honey Creek Drive.

Mr. Katz noted that staff will talk with the school principal to determine the best times for the no parking zone.

It was moved by Ald. Lubotsky, seconded by Ald. Akers to adopt an ordinance to create a parking restriction on the west side of South Honey Creek Drive from 5251 to 5381. No parking would be allowed on school days during designated times as discussed. Motion carried unanimously

*At this time Item #2 was discussed*

**5. Discussion and decision to create a disabled parking restriction at 3600 South 33rd Street.**

**Disabled Parking Restriction at 3600 S 33<sup>rd</sup> Street  
COMMON COUNCIL**

Ald. Lubotsky noted that this request came from her district. A message was left with the home owner to clarify if they were looking for a disabled loading/unloading zone or parking zone. Mr. Katz stated that a motion could be made at this time and the type of zone worked out at a later date.

**It was moved by Ald. Lubotsky, seconded by Mr. Kasza to adopt an ordinance to create a disabled parking restriction at 3600 South 33<sup>rd</sup> Street pending clarification of a handicap loading zone or parking zone. Motion carried unanimously**

**6. Discussion and decision to adopt a resolution in support of a Forestry Grant offered by the State of Wisconsin Department of Natural Resources.**

Mr. Katz noted that Neighborhood Services would like to apply for a Forestry Grant related to Emerald Ash Borer that the DNR is offering that will pay 50% of the eligible costs for new trees.

**It was moved by Ald. Akers, seconded by Ald. Bailey to adopt a resolution in support of the Forestry Grant offered by the State of Wisconsin Department of Natural Resources. Motion carried unanimously**

**Adopt Resolution in Support of Forestry Grant Offered by WisDNR  
COMMON COUNCIL**

**7. Discussion and decision to adopt a resolution in support of a Forestry Grant offered by the U.S. Forest Service.**

Mr. Katz stated that the Forest Service Grant will pay for 75% of eligible costs for the planting of new trees.

**It was moved by Ald. Lubotsky, seconded by Ald. Akers to adopt a resolution in support of a Forestry Grant offered by the U.S. Forest Service. Motion carried unanimously**

**Adopt Resolution in Support of Forestry Grant Offered by U.S. Forest Service  
COMMON COUNCIL**

**8. Director of Neighborhood Services Report**

Mr. Katz reported that the Layton Avenue / 60<sup>th</sup> Street project is moving along. Paving and striping of South 60<sup>th</sup> Street was finished today. West Layton Avenue is about half done. Lights, landscaping and a traffic signal at the new South 57<sup>th</sup> Street still need to be completed.

South 43<sup>rd</sup> Street is under construction. That project is on schedule but will be ongoing until at least October. Engineering recently finished a project near South 35<sup>th</sup> Street and West Allerton Avenue.

There has been some reorganization within Neighborhood Services. Some of the existing employees are being moved into new titles in both Public Works and the Engineering department. Interviewing for a Project Engineer was done and an offer will be made soon. An offer has been made for the new Assistant Superintendent position. Advertising was done for Laborers in Public Works and testing was done last week.

**Director of Neighborhood Services Report**

**9. Superintendent of Public Works Report**

No Report

**Superintendent of Public Works Report**

**10. Other topics for future agendas**

None

**Other Topics for Future Agendas**

**11. Adjournment**

**Meeting Adjournment**

**It was moved by Ald. Bailey, seconded by Ald. Lubotsky to adjourn the Board of Public Works meeting at 6:20 PM. Motion carried unanimously.**

Respectfully submitted,  
Laura Young  
Administrative Assistant  
Department of Neighborhood Services

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