

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL  
ROOM #204, ON THURSDAY,08/25/16 AT 7:00PM

1 The meeting was called to order by Chairperson Denise Collins at 7:00PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Cheryl Bailey	Present
Patricia Forget	Present
Ald. Shirley Saryan	Present
Sue Wilson	Excused
Troy Chowanec	
Rob Hansen	Present

Also present: Ms. Malecki, Mr. Swenson, Ms. Milkie

2 No citizen commentary.

**Citizen Commentary**

3 A motion was made by Ms. Bailey, seconded by Ms. Forget, to approve the 07/28/16 Parks and Recreation Board Meeting minutes.

**Motion to approve  
07-28-16 minutes**

Motion approved unanimously.

4 Ms. Saryan provided update on timelines for the Layton Avenue and South 43rd Street road projects.

**Common Council  
Report**

5 Ms. Collins had no report.

**Board Chairperson  
Report**

6 Audio failed

**Planning Commission  
Report**

7 Mr. Hansen advised school is about to kick off and open houses are coming soon. Maple Grove is wrapping up and will tour it tomorrow, including the library and classrooms. Next year will have larger projects at various schools.

**GSD Report**

8 Ms. Zaborowski advised the new superintendant started July 1st, Lisa Olson. A citizen group has been meeting for the past year to discuss items for referendum that did not pass last April. They have some recommendations and will look at these. Possibility for a referendum in April, which will include the pool, Hales Corners

**WSD Report**

Elementary and several items at the high school.

9 Mr. Jaquish advised the Recreator is at the printer, hope to see middle of next week. Information is on-line. Tomorrow night is Food Truck Friday at the Amphitheater. Ms. Milkie advised of all the food trucks anticipated to be there. Mr. Jaquish advised the Harvest Fest will wrap up the Amp season on Saturday, October 8th, which will include the Trick or Trot run/walk at Konkel Park. Expecting a large crowd and we have gotten several sponsors and the entertainment will be duelling pianos. National Night Out was held in August which is always a great event. The 2017 Community Development Block Grant applications were completed and filed. This is the continuation of the funding support for the Senior Programming supervisor position as well as money for the shelter project. The 2016 funding is still pending in the county process, hope to get next year. The new parking lot at Konkel Park is underway and ahead of schedule. Mr. Jaquish met with Mr. Scarbrough at Towering Woods for his Eagle Scout project. Additional information and meetings still need to be held. Our Jersey Mike's fundraiser wrapped up and we received a check today for \$615. Another one is scheduled for December. Additionally, Andrea Sierra started in our office on Tuesday, our new part-time clerk who replaced Carol, who retired. Discussion over the fundraiser for future dates.

**Director's Report**

10 Mr. Jaquish advised the remaining supervisors are here. Ms. Milkie reported on the before and after school program. Ms. Milkie advised training was started today with her staff. Numbers are looking good and everyone is excited to get started. She advised there were two events at The Amp, both of which had great turn out. Mr. Jaquish advised the schools have been very accomodating regarding space, etc. Discussion over the before and after school program all the options and locations. Ms. Malecki provided information on her programs. All the seniors are doing great. A couple new oppourtunities that they all enjoyed this year. Art classes are doing well. Our volunteers have been awesome. Mr. Swenson advised staff have been very busy this year. The community center had 47 paid rentals with the larger rentals supervised by staff. We also had Breakfast with the Bunny, elections, staff recognition banquets, older adult banquets, programming, and school fundraisers, including maintenance. Konkel Park had 21 paid rentals, also JansenFest, softball leagues, youth sports, volleyball leagues/camps and the Farmer's Market. Maintenance included many projects this year with the addition of The Amp. Working with contractors the shop was re-done. The Greenfield Middle School baseball field renovation was completed. The dug-out areas at Whitnall Middle School were renovated. The new volleyball courts were completed. Reviewed the maintenance that was done at all city properties, including city hall, Law Enforcement Center, Oakley Fischer center, parks, equipment, etc. Discussion over the community center regarding bands, noise levels and staffing.

**Discussion/Update  
Winter/Spring Seasonal  
Reports**

11 Mr. Jaquish advised this is one of Ms. Malecki's programs which is a monthly food supplement program we have been doing for six years with Hunger Task Force. Volunteers are used to assist in the distribution.

**Discussion/Decision  
Contract for Continuation  
Stockbox Program**

A motion was made by Ms. Zaborowski to continue the contract for Stockbox Program, motion was seconded by Ms. Bailey.

The motion passed unanimously.

12 Mr. Jaquish provided information on these items. Staffing is a large increase item and the other one is seasonal park salaries. These include new staff for the before and after school program, supplies, etc. and a raise for our seasonal park staff. Mr. Jaquish reviewed the other items which included heating the garage as an additional cost due to the changes made in the garage.

**Discussion/Decision  
2017 Tax Based  
Operational Budget**

A motion was made by Mr. Hansen to approve the 2017 tax based operational budget as presented. Motion seconded by Ms. Forget. The motion passed unanimously.

13 A motion was made by Mr. Hansen to adjourn the meeting. Motion was seconded by Ms. Forget. Motion passed unanimously. Meeting adjourned at 7:57pm

**Motion to Adjourn  
Next meeting 09-29-16**

Respectfully submitted,  
Donna C. Kruck, Administrative Assistant