

MINUTES OF THE LEGISLATIVE COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON MONDAY, SEPTEMBER 17, 2018.

The meeting was called to order by Ald. Bailey at 6:30 p.m.

1. ROLL CALL:
- | | |
|-----------------------------|---------|
| Alderson Bailey | Present |
| Alderson Lubotsky | Present |
| Alderson Saryan | Present |
| Brian Sajdak, City Attorney | Excused |

ALSO PRESENT: Jennifer Goergen, City Clerk
Darren Rausch, Health Director

2. It was moved by Ald. Saryan to nominate Ald. Bailey as Chairperson. Motion carried unanimously. **ALD. BAILEY CHAIR.**
3. It was moved by Ald. Saryan to nominate Ald. Lubotsky as Vice-Chairperson. Motion carried unanimously. **ALD. LUBOTSKY V. CHAIR**
4. It was moved by Ald. Bailey, seconded by Ald. Lubotsky to approve the minutes of the April 16, 2018 Legislative Committee as recorded. Motion carried unanimously. 4/16/18 minutes approved
5. Discussion/decision to adopt an ordinance amending section 13.04(3)(m) of the Greenfield Municipal Code relating to direct sellers. (Goergen)(LC 9/17/18) Disc/adopt ord. amend. Sec 13.04(3)(m) of Mun. Code re direct sellers

COMMON COUNCIL

Jennifer Goergen, City Clerk, stated this ordinance is being revised to require direct sellers who are going door to door selling food or food products who do not have a prior relationship with the customer (unsolicited door-to-door sales) to obtain a direct sellers license and undergo a background check.

Ald. Saryan asked if we already have that in place.

Ms. Goergen explained that currently door to door doesn't include food, the exemption being a truck such as Schwans who has a prior business relationship with a customer and who is delivering because a customer placed an order and requested them to deliver food to their house. Currently someone selling food door-to-door at random is not included in the Municipal Code.

It was moved by Ald. Saryan, seconded by Ald. Bailey to adopt an ordinance amending section 13.04(3)(m) of the Greenfield Municipal Code relating to direct sellers.

6. Discussion and decision to adopt an ordinance amending Section 1.31(2) of the Greenfield Municipal Code relating to Board of Review membership. (Goergen)(LC 9/17/18) Disc/adopt ord. creating Sec 1.31(2) of Mun. Code relating to Board of Review membership

Ms. Goergen stated this ordinance change adds two alternate positions to the Board of Review. There are currently no alternate positions on the Board of Review. The change would allow for an alternate member to fill in on the Board of Review when a regular member is absent or otherwise removed or recused. It will help make sure we have the necessary members of the board present to have meetings. **COMMON COUNCIL**

It was moved by Ald. Saryan, seconded by Ald. Lubotsky to adopt an ordinance amending section 1.31(2) of the Greenfield Municipal Code relating to the Board of Review membership.

7. Discussion and decision related to environmental health license fees. (Rausch)(LC 9/17/18)

Disc/adopt ord. amend.
Sec 3.12(8) of Mun. Code
relating to environmental
health license fees.

COMMON COUNCIL

Darren Rausch, Health Director, stated the health department tries to update the environmental health license fees every two to three years. The fees govern everything from food and drink establishments, restaurants, convenience stores, large grocery stores, temp food & drink establishments (food trucks), school kitchens, tattoo and body piercing establishments, hotels, motels, public swimming pools, grooming establishments, kennels and pet shops. There is a whole list of things the health department licenses and inspects under agent agreements and/or local ordinances. These fees were last updated in 2015 and were effective in the 2016 license year. Mr. Rausch stated he forwarded the updated fee list to the Board of Health and they approved them as is. The process of increasing the fees are about what our costs are and a way to stand firm in making sure we are recouping the cost of running the different licensing and inspection programs. On average, the proposed fees would go up between 4-6 percent across all license types. A fee comparison with other fees in the Milwaukee area shows our fees are right in the middle. Mr. Rausch stated there is an error in the ordinance in Section D regarding Tattoo and/or Body Piercing establishments. It should say “Plus State Administrative Fees” and not “Plus DHS Administrative Fees.”

It was moved by Ald. Saryan, seconded by Ald. Lubotsky, to adopt an ordinance amending Section 3.12(8) of the Municipal Code relating to the new environmental health license fee with the correction under Section D changing DHS to State.

8. Discussion and decision related to an ordinance amending sections of the Health Code Chapter 12 of the City of Greenfield Municipal Code to comply with State Statues. (Rausch) (LC 9/17/18)

Disc/adopt ord. amend sec.
of Health Code Ch. 12 to
comply with State Statues.

COMMON COUNCIL

Mr. Rausch stated with this ordinance, they want to clean up some of the acronyms and wording. The state has bounced the licensing of tattoo and body piercing from the Department of Health Services (DHS) to the Department of Safety and Professional Services (DSPS). If we just call it State then we don't have to worry about which state department it bounces to next. It is still appropriately accounting for the fact that there is an administration fee that the state collects on each of those licenses.

It was moved by Ald. Saryan, seconded by Ald. Lubotsky, to adopt an ordinance amending sections of the Health Code Chapter 12 of the City of Greenfield Municipal Code to comply with State Statues.

9. Review of existing ordinances/procedures for update and/or clarification as the need arises (Bailey, Lubotsky, Saryan)

Update/clarify exist. Ord.

There were no additional items for discussion

8. It was moved by Ald. Lubotsky, seconded by Ald. Saryan to adjourn the meeting at 6:50 p.m. Motion carried unanimously.

Adjourn

Respectfully submitted,

Brittney L. Knippel
Recording Secretary

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