

Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY, 09/20/18 AT 7:00PM

1 The meeting was called to order by Chairperson Denise Collins at 7:01PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Excused
Patricia Forget	Excused
Ald. Shirley Saryan	Excused
Troy Chowanec	Excused
Michelle Haugen	Present
Todd Fabos	Present
Zach Marshall	Present
David Schilz	Present

2 Mr. Carlson congratulated Mr. Jaquish on his recent award from the WPRA. He also had questions on the status of the dog policy in parks. Also, there has been previous discussion on non-resident fees and was interested in the status on that issue also. Mr. Jaquish advised information on this will follow in his report.

Citizen Commentary

3 A motion was made by Ms. Collins, seconded by Mr. Chowanec, to approve the 08/30/2018 Parks and Recreation Board Meeting minutes.

**Motion to approve
08-30-18 Minutes**

Motion approved unanimously. Mr. Schilz was excused.

4 Ms. Saryan had no report.

**Common Council
Report**

5 Ms. Collins advised she attended the China Lights premier and it was wonderful.

**Board Chairperson
Report**

6 Ms. Collins had no report.

**Planning Commission
Report**

7 Ms. Haugen had no report. Homecoming is next Friday and the ribbon cutting at the middle school is Monday.

GSD Report

8 Ms. Zaborowski had no report.

WSD Report

9 Mr. Jaquish provided updates on several items. The school year has started and the fall programs are starting. The Kids Connection numbers are very strong, overall, all the fall programs are off to a really good start, including fitness, after school sports, etc. The car show earlier this month was very well attended, with approximately 175 cars registered with additional cars not registered. The last movie in the park was held last week and was well attended. The final event at The Amp, will be Oktoberfest with the trick or trot run/walk on October 6th. The DPW Expo will be on October 4th, with a lot of equipment and food from 9am to 2pm. Also, wanted to review a few items for remaining meetings. At the October 18th meeting, staff will bring in proposed non-resident fee policy to take effect 01-01-19. At the November 15th meeting, staff will be back for winter/spring fees and charges will be presented, also the review of the 2018 goals. Between November and December staff will be presenting summer reports.

Director's Report

10 Mr. Jaquish advised Ms. Vanselow has the final report for the winter/spring staff seasonal reports. Ms. Vanselow advised this information is for January through May 2018. Looking back at the end of 2017 we received an aquatic award for the BY6 (Beyond Level 6) program. In April Ms. Vanselow attended a Red Cross annual provider meeting where we were recognized as one of the top providers for Learn to Swim for 2017 and received a gold level recognition plaque. One of the goals for 2018 was to implement the blended learning lifeguard class which was offered and which led to new lifeguard staff being hired. Dance recitals were held at the community center which allows all the participants to support and learn from each other. Have kept up with the additional potpourri of classes. Dance staff have seen some changes but should be good to go. Deep water fitness saw an increase in numbers. Some programs are co-op with Greendale or Franklin as indicated on the chart and reconciled accordingly. Discussion was hold over wages and good staff that everyone is encountering.

**Discussion/Update
Winter/Spring
Seasonal reports**

11 Mr. Jaquish provided information on the proposed fireworks display for 4th of July fireworks for 2019 and 2020. The previous contract was also for 2 years, so rates are higher to reflect this. Spielbauer has been an excellent supplier through the years in all areas including display, safety and clean-up.

**Discussion/Decision
4th of July fireworks
agreement**

A motion was made by Ms. Collins to approve the contract with Spielbauer Fireworks for the 2019 and 2020 4th of July fireworks. Motion was seconded by Mr. Schilz. On a roll call vote, the motion passed unanimously.

12 Mr. Jaquish reviewed the 2019 Parks and Recreation Department goals document provided to the Board as some items are on going and some are new goals. Mr. Jaquish advised individual staff submitted information and some were combined into one goal. Discussion/clarification on these goals was held.

Discussion/Decision

**2019 Parks and Rec
Department Goals**

A motion was made by Ms. Collins to accept the 2019 Parks and Recreation department goals. Motion was seconded by Mr. Fabos. Motion passed unanimously.

13 Mr. Jaquish advised these are projects from 2015, now that they are completed the remaining balances are placed in the holding account and the project is closed.

Discussion/Decision

**Fund Transfer PR1502,
PR1503, PR1505 to
PR9501**

Mr. Jaquish reviewed the balances and what the accounts were for as follows:

PR1502 Dan Jansen Playground, \$4,692.00
PR1503 Parks Garage Improvement Project, \$1,667.00
PR1505 GSD/WSD Improvement Project, \$3,684.00
Total amount: \$10,043.00

A motion was made by Ms. Collins to approve the fund transfers in the amount of \$10,043 from PR1502 (\$4,692.), PR1503 (\$1,667) and PR1505(\$3,684) into PR9501 and close said accounts.

Motion was seconded by Ms. Haugen.

On a roll call vote, the motion passed unanimously.

14 Motion was made by Mr. Marshall to adjourn the meeting at 7:50pm. Motion was seconded by Mr. Fabos. The motion passed unanimously.

Motion to Adjourn

Next Meeting 10-18-18

Respectfully submitted,
Donna C. Kruck, Administrative Assistant