

Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.

**MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY, 10/18/18 AT 7:05PM**

1 The meeting was called to order by Chairperson Denise Collins at 7:01PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Excused
Patricia Forget	Present
Ald. Shirley Saryan	Present
Troy Chowanec	Present
Michelle Haugen	Present
Todd Fabos	Excused
Zach Marshall	Present
David Schilz	Excused

2 There was no citizen commentary.

Citizen Commentary

3 A motion was made by Ms. Collins, seconded by Ms. Haugen, to approve the 09/20/2018 Parks and Recreation Board Meeting minutes.

**Motion to approve
09-20-18 Minutes**

Motion approved unanimously. Ms. Forget, Ms. Saryan and Mr. Chowanec abstained.

4 Ms. Saryan advised the proposed budget was to be in the paper yesterday and the public hearing for the proposed budget is scheduled for 11-07-18.

**Common Council
Report**

Ms. Saryan also advised the Wisconsin Park and Recreation Association Aquatic Section recently announced that the Greenfield Parks and Recreation Department will receive the 2018 WPRA Aquatic Section Outstanding Aquatic Program award. The entry was submitted by Ms. Vanselow and Ms. Mejchar centers on the private plus swim program, that allowed children to pass to the next level in a smaller class setting.

5 Ms. Collins had no report.

**Board Chairperson
Report**

6 Ms. Collins had no report.

**Planning Commission
Report**

7 Ms. Haugen advised the author of the book, "Unselfie" is coming to the school to discuss empathy, why it is important and what can be done to help the kids. This will be on next Wednesday at 7:00pm at Greenfield Middle School.

GSD Report

8 Ms. Zaborowski had no report.

WSD Report

9 Mr. Jaquish also advised on the budget process underway within the city. Also, the Mayor and I recently met with Milwaukee County Park officials regarding Kulwicki Park. Looking at how 2018 went and moving forward for 2019 and beyond at the park. More support at the county park level is helping this move forward. This Monday staff will be meeting with Greenfield Little League and Lions looking at how the process is working concerning prepping diamonds, park maintenance, what worked, what did not work and what to improve upon. DPW held their annual expo on October 4th at Konkel Park, which was very well attended and very successful. The following weekend was Oktoberfest, Trick or Trot, run/walk well attended in spite of the weather. The Partners had their meeting on Tuesday and they are working on a new logo for the 4th of July. Finally, most staff will be away at the end of the month for the annual conference in Green Bay.

Director's Report

10 Mr. Jaquish advised this was previously discussed several times. With the mailing of the Recreator to all Hales Corners residents, which includes the Whitnall School District families, we are trying to amend the fee structure. Research on this is in your packets. The new policy changes the rate but also expands what defines a non-resident, hopefully clarifies this and makes it easier to understand. Ms. Vanselow advised where the changes in verbage were. Ms. Schwab also reviewed where other communities were at on this issue as well as Ms. Vanselow. Mr. Buerger also provided information on his programs and the ratio of resident to non-resident. Discussion over other options. Clarification that this is specifically for recreational programs and not team/leagues or park/community center rentals.

**Discussion/decision
Proposed Non-resident
fee Policy**

A motion was made by Mr. Chowanec to approved the proposed non-resident fee policy. Motion was seconded by Ms. Forget. Motion approved unanimously.

11 Mr. Jaquish provided information on this item. In the packet is the information which also went to the Council Meeting on Tuesday. Gwen is here from the group that is looking to move this proposed event from a different community to Greenfield. Gwen provided additional information on this event. Mr. Jaquish clarified the various events prior and after this event.

**Discussion/Decision
Special use Request for
Special Event at Konkel
Park, 06-14/15-2019**

A motion was made by Mr. Marshall to approve the special use request for special event at Konkel park. Motion was seconded by Ms. Haugen. Motion passed unanimously.

12 Mr. Jaquish provided information on a couple matters. Previously had discussed Kulwicki Park. Definitely seems to be more support from the county level. Looking at some signage issues, specifically regarding the change in the dog ordinance and signage in general. Ms. Phillips is working through all of the signs and hope to have new ones in place next year. Staff working on winterizing the bathrooms, shutting down irrigation, doing top dressing at the Farmer's Market and then the fields. However, Tuesday Mr. Swenson has submitted his letter of resignation, effective November 21, 2018. Mr. Jaquish also advised we will be working with Advance Communication Services to tie in and expand the system at the Amp Haus. Also, at Kulwicki there is a large project going on stabilizing the area for water drainage.

**Discussion/Update
Ongoing Park Projects**

13 Mr. Jaquish advised this is transfer from the general reserve fund to the actual project account, the Amp Haus project.

**Discussion/Decision
Fund Transfer from
PR9501 to PR1801**

Motion was made by Ms. Forget to transfer funds from PR9501 to PR1801. Motion was seconded by Ms. Collins. On a roll call vote, the motion passed unanimously.

14 Motion was made by Mr. Chowanec to adjourn the meeting at 8:01pm. Motion was seconded by Mr. Marshall The motion passed unanimously.

**Motion to Adjourn
Next Meeting 11-15-18**

Respectfully submitted,
Donna C. Kruck, Administrative Assistant