

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, OCTOBER 23, 2018 AT 6:30 P.M.

1. Ald. Lubotsky called the meeting to order at 6:30 pm

Meeting called to order

Roll Call: Ald. Pam Akers Present
 Ald. Bruce Bailey Present
 Mr. Richard Kasza Present
 Ald. Linda Lubotsky Present
 Mr. Richard Mrochinski Excused
 Atty Brian Sajdak Excused

Also Present: Mr. Jeff Katz, Director of Neighborhood Services
 Mr. John Laskoski, Superintendent of Public Works
 Mr. Bryan Haas, Project Engineer

2. Approval of the September 25, 2018 Meeting Minutes

**Approval of the
09/25/18 Meeting
Minutes**

It was moved by Ald. Bailey, seconded by Mr. Kasza to approve the September 25, 2018 meeting minutes. Motion carried unanimously

3. Citizen Commentary

Citizen Commentary

None

4. Discussion and decision to approve an Intergovernmental Cooperation Agreement (ICA) with the Milwaukee Metropolitan Sewerage District (MMSD) to allow Greenfield to benefit from MMSD’s stormwater initiatives.

**Intergovernmental
Agreement with MMSD
for Stormwater
Initiatives
COMMON COUNCIL**

Mr. Katz noted that the Wisconsin Department of Natural Resources (WDNR) regulates storm water pollution. Communities including Greenfield are required by permit to meet these regulations on an individual basis.

The Milwaukee Metropolitan Sewerage District (MMSD) has jurisdiction over many area waterways. They have an ongoing program to do projects within those waterways that result in reductions in pollution. MMSD has offered the communities in the district, including Greenfield, the opportunity to get credit for the pollution reducing projects that they do.

To be eligible to receive this benefit, Greenfield would need to sign an Intergovernmental Cooperation Agreement (ICA).

It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve an Intergovernmental Cooperation Agreement (ICA) with the Milwaukee Metropolitan Sewerage District (MMSD) to allow Greenfield to benefit from MMSD’s stormwater initiatives. Motion carried unanimously

5. Discussion and decision to approve an ordinance to repeal and recreate Chapter 32 of the Greenfield Municipal Code, Illicit Stormwater Discharge.

**Ordinance to Recreate
Chapter 32 Illicit
Stormwater Discharge
COMMON COUNCIL**

Mr. Katz stated that the Wisconsin Department of Natural Resources is in the process of renewing the Municipal Separate Storm Sewer System (MS4) group permit for the Menomonee River Watershed which Greenfield is a party to.

In preparation for the new 5 year permit, the city needs to update its stormwater management plan.

As part of this process, the city needs to repeal and recreate Chapter 32 of the Greenfield Municipal Code, to update our ordinance consistent with current illicit stormwater discharge laws and practices.

It was moved by Ald. Lubotsky, seconded by Ald. Bailey to approve an ordinance to repeal and recreate Chapter 32 of the Greenfield Municipal Code, Illicit Stormwater Discharge. Motion carried unanimously

6. Discussion and decision regarding approval of the 2019 Special Assessment Rate Schedule.

**2019 Special
Assessment Rate
Schedule
COMMON COUNCIL**

Mr. Katz stated that each year the city revises the special assessment rates for street reconstruction projects. This is where the residents who live along that street pay a portion of the cost of reconstruction projects.

In the past, the annual increase was based on the average percent change in the construction cost index, as published by the Engineering News Record. To be more consistent with other city rate increases, the increase for 2019 and future years will be based upon the Consumer Price Index.

The new rates will be calculated using the annual rate of inflation experienced over the 12 month period ending in August prior. This inflation factor for next year is 2.322%.

For reference, in 2018 the rates were increased by 2.400%.

Ald. Akers asked how the city compared to other surrounding communities. Mr. Katz stated that all communities are very different as some have more commercial properties or possibly more vacant land than others. Greenfield is still believed to be on the lower end of the scale.

It was moved by Ald. Lubotsky, seconded by Mr. Kasza to approve the 2019 Special Assessment Rate Schedule. Motion carried unanimously

7. Discussion and decision to approve an amendment to Resolution No. 3529, updating the Stormwater Utility Rate.

**Update Stormwater
Utility Rate
COMMON COUNCIL**

Mr. Katz noted that this is another annual adjustment of one of our rates. Greenfield created a Stormwater Utility in 2009 to provide funding for stormwater management. Fees are collected to pay for the cost of managing both the quantity (volume) and quality (pollution) of stormwater. These costs increase annually.

Charges for stormwater are based on an "Equivalent Runoff Unit" (ERU) which represents the average cost for managing the impact of an average single family home. Businesses pay based on their actual impervious area.

The proposed rate increase will be calculated using the annual rate of inflation experienced over the 12 month period ending in August prior. This is consistent with other city rate increases. The inflation factor for next year is 2.322%.

The current quarterly equivalency charge per Equivalent Runoff Unit (ERU) is \$17.00. The new charge will be \$17.39.

The new rate of \$17.39 will be reflected on the first quarter 2019 stormwater/sewer billing and all quarters thereafter.

Ald. Akers raised some concerns regarding how our rates compared to other municipalities and passing so many costs on to the residents.

It was moved by Ald. Lubotsky, seconded by Ald. Bailey to approve an amendment to Resolution No. 3529, updating the Stormwater Utility Rate. Motion carried 3 to 1.

8. Discussion and decision to approve a funding agreement with the Milwaukee Metropolitan Sewerage District (MMSD) for a Private Property Inflow and Infiltration (PPII) reduction project.

**Funding Agreement
with MMSD for PPII
Project
COMMON COUNCIL**

Mr. Katz noted that the Milwaukee Metropolitan Sewerage District (MMSD) provides funding for projects to reduce Private Property Inflow and Infiltration (PPII). PPII is when ground water gets into the sanitary sewer system through private property. This typically happens through cracked pipes, obsolete plumbing practices, or illegal connections. Excess water in the sanitary sewer system can cause sewerage to back up into basements.

Each community receives an annual allocation from MMSD that can be applied towards specific projects. A funding agreement is required in order to participate in the MMSD project.

In the past, the city had a process where homeowners could apply to the program and Public Works would televiser their laterals and then the homeowner would need to hire a plumber to complete any necessary work. Engineering would then gather paperwork from the homeowner, the plumber, and MMSD in order to obtain the reimbursement. It was a very cumbersome process.

The new process will target a specific neighborhood where there are water issues. The city will get bids and hire the contractor to provide the work for those residents who want to participate providing the best possible prices and efficient use of the funding. The neighborhood we are going to target is south of West Morgan Avenue between South 43rd and 51st Streets.

The reason for choosing this neighborhood is because it is up for reconstruction in 2020-2021 so to be able to fix the sewer issues and then come back and reconstruct that neighborhood the next year just makes sense.

It was moved by Ald. Lubotsky, seconded by Ald. Akers to approve a funding agreement with the Milwaukee Metropolitan Sewerage District (MMSD) for a Private Property Inflow and Infiltration (PPII) reduction project. Motion carried unanimously

9. Director of Neighborhood Services Report

**Director of
Neighborhood
Services Report**

Mr. Katz wanted to encourage everyone to come to the Public Involvement Meeting for the South 92nd Street project on Wednesday, October 24th from 5pm to 7pm. Milwaukee County will show some alternatives to the current 4-way stop signs currently at South 92nd Street and West Cold Spring Road. The two options are a conventional intersection with stop signs and also the intersection with a roundabout. Wisconsin is still new to roundabouts but cities are finding them as a way to calm traffic where traffic signals are not warranted.

10. Superintendent of Public Works Report

**Superintendent of
Public Works Report**

Mr. Laskoski informed the Board that Public Works is in the transitional time of the season. Line marking and line striping have wrapped up as well as crack sealing. Leaf collection has started and crews are making their second pass through the city.

Staff assisted Parks & Rec with the Oktoberfest celebration held at Konkel Park. We have also taken on some of the responsibilities at 11 city park sites to help with the seasonal maintenance of cutting grass and trimming back brush line.

Ald. Akers expressed concern regarding the road closure during the Oktoberfest 5K run which took part on a portion of West Edgerton Avenue. She received a call from a resident in the Heritage Lake Apartments who stated they were not informed of the road closure as West Edgerton Avenue is the only way in and out of the complex. Mr. Laskoski stated that the police department did send out a mailing regarding the closure and that the road was only closed for approximately one hour.

11. Engineering Report

Engineering Report

Mr. Haas noted that the road construction projects for 2018 are complete. The planning and development phase for our 2019 projects are now underway. A Public Involvement Meeting for South 43rd Street from West Ramsey Avenue to West Grange Avenue will take place on November 7th from 4pm – 6pm and a meeting for South 116th Street from West Layton Avenue to West Cold Spring Road will be held on November 28th from 4pm – 6pm. Both meetings will be held at City Hall in the Council Chambers.

A project at Kulwicki Park started last week. The work involves stabilizing the banks of the Wildcat Creek with vegetation and stone. The project should be complete in early December.

Other major projects for next year include the Morgan Avenue project as well as sidewalk along Elm Dale school.

12. Other topics for future agendas

**Other Topics for
Future Agendas**

Holiday decorations along West Layton Avenue

13. Adjournment

Meeting Adjournment

It was moved by Ald. Lubotsky, seconded by Ald. Akers to adjourn the Board of Public Works meeting at 7:14 PM. Motion carried unanimously.

Respectfully submitted,
Laura Young
Administrative Assistant
Department of Neighborhood Services

Date distributed: 11/1/18