

**MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, OCTOBER 25, 2016 AT 6:30 P.M.**

**1. Ald. Lubotsky called the meeting to order at 6:34 pm**

**Meeting called to order**

Roll Call:           Ald. Pam Akers                           Present  
                          Ald. Bruce Bailey                       Present  
                          Mr. Richard Kasza                      Present  
                          Ald. Linda Lubotsky                    Present  
                          Mr. Richard Mrochinski               Excused  
                          Atty Roger Pyzyk                       Excused

Also Present:    Mr. Jeff Katz, Director of Neighborhood Services

*At this time Item #7 was discussed*

**2. Approval of the September 27, 2016 Meeting Minutes**

**Approval of the  
09/27/16 Meeting  
Minutes**

It was moved by Ald. Bailey, seconded by Mr. Kasza to approve the September 27, 2016 meeting minutes. Motion carried unanimously

*At this time Item #10 was discussed*

**3. Citizen Commentary**

**Citizen Commentary**

None

**4. Discussion and decision to defer special assessment for a sanitary sewer lateral and a water service lateral installed during Project 2015 #5 at 3640 South 32<sup>nd</sup> Street, Tax Key # 553-0301-001**

**Defer Special  
Assessment for Tax  
Key #553-0301-001  
COMMON COUNCIL**

Mr. Katz noted that this is similar to items that were on the agenda last month. As part of the Lynndale reconstruction project there is a home at 3640 South 32<sup>nd</sup> Street that is a double-sized lot. According to Municipal Code an additional sewer lateral and water lateral were installed in case this lot was ever split. The owner at this time has no intention of splitting the lot and is requesting the special assessment be deferred.

**It was moved by Ald. Akers, seconded by Mr. Kasza to approve the deferral of special assessment for a sanitary sewer lateral and a water service lateral installed during Project 2015 #5 at 3640 South 3<sup>rd</sup> Street, Tax Key #553-0301-001. Motion carried unanimously**

**5. Discussion and decision to adopt an ordinance creating parking restrictions on South 72<sup>nd</sup> Street and West Plainfield Avenue. (Engineering)**

**Adopt Ordinance  
Creating Parking  
Restrictions on S 72<sup>nd</sup>  
St and W Plainfield Ave  
COMMON COUNCIL**

Mr. Katz noted that last month there were a number of residents who spoke during Citizen Commentary about a situation with parking on South 72<sup>nd</sup> Street and West Plainfield Avenue. There is an apartment building next door and those tenants are parking on this narrow street and it makes it difficult for the residents to drive down the street. While the tenants have the right to park on a city street staff feels that if night parking is prohibited this will allow better street access for the residents, emergency vehicles and snow plowing.

**It was moved by Ald. Akers, seconded by Mr. Kasza to adopt an ordinance creating parking restrictions on South 72<sup>nd</sup> Street and West Plainfield Avenue. Motion carried unanimously**

**6. Discussion about improvements made to improve safety and discourage speeding at the intersection of South 67<sup>th</sup> Street and West Holmes Avenue. (Engineering) (BPW 09/27/16)**

**Discussion on Safety Improvements at S 67<sup>th</sup> St and W Holmes Ave**

Mr. Katz stated that this item was on last month's agenda where it was decided some changes to the intersection of South 67<sup>th</sup> Street and West Holmes Avenue would be made. Since last month, Public Works has trimmed the trees that were causing line of sight issues. The Police Department has also placed a message board reminding drivers of the speed limit. Staff recommends the intersection continue to be monitored and an update will be brought to the Board in Spring.

Ald. Bailey noted that he is still in favor of a 4-way stop but is willing to wait until Spring to revisit the issue.

**7. Discussion and decision regarding the installation of a Slow Children Playing sign near 6006 South 31<sup>st</sup> Street. (Engineering).**

**Install Slow Children Playing Sign Near 6006 S 31<sup>st</sup> St**

Mr. Katz stated that a resident at this address had requested a slow children playing sign be erected near her home. The Manual on Uniform Traffic Control Devices allows for customized word messages and warning signs however Slow Children Playing is a custom sign and the manual states that usage of warning sign should be kept to a minimum. The over use of warning signs and signs in general leads to disrespect for all signs. Studies show that non-standard signs, while they are allowed, don't have any impact on safety. The cost could be between \$200 and \$300. This resident was offered a yard sign but declined.

Ald. Akers did note that other residents have accepted the yard signs and have not returned to the Board for a more permanent solution.

**It was moved by Ald. Akers, seconded by Ald. Lubotsky to deny the installation of a Slow Children Playing sign near 6006 South 31<sup>st</sup> Street. Motion carried unanimously**

**8. Discussion and decision to renew an agreement with Johns Disposal Service for Refuse, Recycling, and Yard Waste Disposal. (Neighborhood Services).**

**Renew an Agreement with Johns Disposal for Solid Waste Services  
COMMON COUNCIL**

Mr. Katz stated that the City of Greenfield currently has a contract with Johns Disposal that we've had for 5 years. The existing 5 year contract will expire at the end of this year. The City has been extremely happy with the service provided. Changes were recently made to the Drop Off Center process and the complaints have gone down and Johns has been incredibly cooperative in improving the process.

Ald. Bailey commented that he did receive a call from a resident complementing Johns on their service.

**It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve renewing an agreement with Johns Disposal Service for Refuse, Recycling, and Yard Waste Disposal. Motion carried unanimously**

**9. Discussion and decision regarding adoption of an ordinance establishing the 2017 Service Charges for the Collection of Garbage, Refuse, Yard Wastes and Recycling Services. (Neighborhood Services).**

**Adopt Ordinance  
Establishing 2017  
Service Charges for  
Solid Waste Services  
COMMON COUNCIL**

Mr. Katz remarked that our agreement for Solid Waste Disposal Service requires an annual rate increase that is based upon the annual rate of inflation experienced over a 12 month period ending in August prior. The inflation factor for next year is 1.1%. This will increase the per unit rate from \$177.01 in 2016 to \$178.96 in 2017.

**It was moved by Ald. Lubotsky, seconded by Ald. Akers to approve the adoption of an ordinance establishing the 2017 rate of \$178.96 per unit for Service Charges for the Collection of Garbage, Refuse, Yard Wastes and Recycling Services. Motion carried unanimously**

Ald. Bailey asked for an update on how the key tags were working. Brian Jongetjes of Johns Disposal stated that the process was going well. In the beginning residents were coming to the Drop Off Center without their key tag but they now appreciate the system and are noticing that the wait time is getting better. We have not yet begun to analyze the data to determine if anyone is abusing the system but that will be done as the next phase.

*At this time Item #11 was discussed*

**10. Discussion and decision to place a Blind Pedestrian sign at 8423 West Allerton Avenue. (Ald. Bailey).**

**Place Blind Pedestrian  
Sign at 8423 W Allerton  
Ave**

Mr. Katz noted that a Blind Pedestrian sign is a warning/informational sign with no enforcement involved. Staff will find the appropriate location within this neighborhood to erect the sign.

**It was moved by Ald. Bailey, seconded by Ald. Lubotsky to approve the placement of a Blind Pedestrian sign in the area of 8423 West Allerton Avenue. Motion carried unanimously**

Under discussion Mr. Kasza inquired if the sign could be two sided. Mr. Katz stated that they would place two signs back to back.

Jennifer Sanderson of 8423 West Allerton Avenue addressed the Board stating she has three visually impaired children. Their home is located on a street with no sidewalks and they are also very near the freeway on-ramp. Ms. Anderson has had to contact the police department due to vehicles not stopping for the school bus that picks up her child and hopes the sign brings awareness to drivers in the area.

*At this time Item #3 was discussed*

**11. Discussion and decision regarding cancellation of the December 27, 2016 Board of Public Works meeting. (Neighborhood Services).**

**Cancellation of  
December Board of  
Public Works Meeting  
COMMON COUNCIL**

**It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve the cancellation of the December 27, 2016 Board of Public Works meeting. Motion carried unanimously**

**12. Director of Neighborhood Services Report**

Mr. Katz stated that the road projects are going well and finishing up. On Layton Avenue the majority of the barrels are being removed and the traffic signal at South 57<sup>th</sup> Street has been activated. The parts for the street lights on Layton Avenue have been received and should be installed in the next two weeks.

**Director of  
Neighborhood  
Services Report**

**13. Superintendent of Public Works Report**

No Report

**Superintendent of  
Public Works Report**

**14. Other topics for future agendas**

Shirley Crest Parking Restriction Change

**Other Topics for  
Future Agendas**

**15. Adjournment**

**It was moved by Ald. Lubotsky, seconded by Ald. Akers to adjourn the Board of Public Works meeting at 7:10 PM. Motion carried unanimously.**

**Meeting Adjournment**

Respectfully submitted,  
Laura Young  
Administrative Assistant  
Department of Neighborhood Services

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