

Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL, ROOM #204, ON THURSDAY, NOVEMBER 15, 2018 AT 7:00PM.

The meeting was called to order by Chairperson Denise Collins at 7:08pm.

Roll Call:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Patricia Forget	Present
Ald. Shirley Saryan	Excused
Troy Chowanoc	Excused
Michelle Haugen	Excused
Todd Fabos	Present
Zach Marshall	Excused
David Schilz	Present

1. There was no citizen commentary Citizen Commentary
2. A motion was made by Ms. Forget, seconded by Ms. Collins, to approve the 10/18/18 Park and Recreation Board Meeting minutes. Motion to approve 11/18/18 Minutes
3. Mr. Jaquish advised the budget hearing was last week Wednesday, 11/7/18 and the budget for 2019 has passed, along with approval of the Police and Fire Referendum. Common Council Report
4. Ms. Collins would like report that she worked at the Older Adult Thanksgiving lunch and would like to applaud Mikayla Schwab on the success of the event. The entertainer that was scheduled to appear did not show up. Someone stepped in and brought their guitar out of the car and entertained the group. The event turned out fantastic. Board Chairperson Report
5. Ms. Collins introduced Julie Rome, Chairperson of the Dan Jansen Festival, to the meeting. The Festival is celebrating 25 years with the City and Ms. Collins stated that they have done so many great things for the community. Ms. Rome stated they are a board of seven people and have raised 1 million dollars for projects in city and the community. The festival funds purchased the garage at Konkel Park, the Fountain in front of the Library, flag poles,

trails, pathways, two reader boards, money towards all of the Greenfield schools. All funds raised at the festival go back to the City and the Park and Recreation Department.

Ms. Rome stated that they have added an additional day, Thursday, this year to the Dan Jansen Festival. There will be a band from 7pm-10pm. The big attraction this year is the Vietnam Moving Wall.

6. Ms. Collins had no report. Plan Commission Report
7. Ms. Haugen had no report. GSD Report
8. Ms. Zaborowski stated that they are continuing the planning for the referendum work. She stated the Whitnall pool will be closed beginning March 1, 2019 and both Mr. Jaquish and Ms. Vanselow confirmed that date. WSD Report
9. Mr. Jaquish stated that the Vietnam Moving Wall coming to the City of Greenfield. There are press releases and a one page ad in the Winter/Spring Recreator. Ms. Rome stated that the Vietnam moving wall will be escorted to the park on Thursday, May 23rd in a welcome parade. There will be an opening ceremony and the Wall will be open 24 hours a day from May 23rd at 2pm to May 27th at 4pm. Softball schedules and the Dan Jansen Festival times will be adjusted to accommodate the Wall. The Wall could bring an additional 20,000 people to Konkel Park. The future plan is to create a permanent Memorial at Konkel Park. Mr. Jaquish thanked everyone who attended the annual Wisconsin Park and Recreation Association banquet in Green Bay, WI. The next meeting regarding the long term lease agreement for Kulwicki Park will be December 4th with the Milwaukee County Parks Committee. The proposed lease agreement is a 15-year lease with an automatic 3 and 5 year renewal, up to 30 years. This past year the Lions Club & Little League were extremely happy with how the trial period went. The Recreator will go to the printer this Monday. The City staff will be attending Customer Service training. Finally, a suggestion was made to move the meetings to 6:30pm. Directors Report
10. Mr. Jaquish stated there is an updated/revised agreement for the Stockbox Program. This information was sent to the City Attorney for review. Discussion/Decision regarding Stockbox contract

A motion was made by Ms. Collins to allow for the continuation of the Stockbox Program as stated in the new contract. Motion was seconded by Mr. Fabos. Motion approved unanimously.

11. Mr. Jaquish stated the fee charges schedule was provided to board members in advance for review outlining the 2019 Fees and Charges.

Discussion/Decision
Regarding 2019 Proposed
Fees and Charges Schedule

A motion was made by Mr. Fabos to approve the 2019 scheduled fees and charges as shown. Motion was seconded by Ms. Forget. Motion approved unanimously.

12. Mr. Jaquish provided information on this item. Each staff member presented their goals. Ms. Chatterton stated the Kids Connection streamlining processes with site coordinators and started monthly meetings. The AMP has been promoted online and radio. A new monthly AMP newsletter has been created. An Instagram page has been created to promote events and programs. Mr. Buerger and Ms. Chatterton worked together to gain more sponsorship for the AMP. Mr. Buerger developed new programs such as open play pickle ball, indoor soccer league, girls' volleyball camp. New App is being utilized by staff to report hours worked. Collecting survey information on programs. Ms. Vanselow implementing Blending Learning for Lifeguards which was successful when hours were adjusted. Increase arts and crafts on playground and training on the Vermont System in Jan. 2019. Ms. Schwab added two new programs for 55-65 year old market: Take Me Out to the Ball Game and Watercolor workshop. Twenty-five percent of the watercolor class is male. Also tracking volunteers and processing Letters to Santa.

Discussion/Decision
Regarding Park and
Recreation Goals for 2018

13. Mr. Jaquish provided information on this item. Ms. Chatterton gave a review of AMP events. Only one Tuesday event was cancelled due to weather. Mr. Jaquish mentioned that the attendance was up this year compared to last year. The AMP Haus has reduced the amount of time it takes for staff to set up for an event. Ms. Vanselow stated working with the staff and the schools to coordinate a schedule for the aquatics program. The Whitnall Pool will not be available next summer. All the dance programs are all very popular. The cooking classes had high enrollment. Fitness had an increase in enrollment this summer. The playground program was moved indoors at the schools. Mr. Buerger reported the Challenger soccer program was up 40% for enrollment. The softball programs continue to be successful.

Discussion 2018 Summer
Seasonal Reports

14. Mr. Jaquish stated two dates are available for the Staff Recognition and Hall of Fame Banquet are Friday, Feb 1st and Friday, Feb 15th.

Discussion/Decision 2018
Staff Recognition and Hall of
Fame Banquet

15. Motion was made by Mr. Schilz to adjourn the meeting at 7:55pm. Motion was seconded by Ms. Collins. The motion passed unanimously.

Motion to Adjourn
Next Meeting 12/20/18

Respectfully submitted,
Stefanie Richter, Clerk