

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, NOVEMBER 30, 2016

1. The meeting was called to order by Ald. Saryan at 6:30 P.M.

Roll Call:           Ald. Saryan                           Present  
                      Ald. Kastner                       Present  
                      Ald. Bailey                           Present

Also Present:       Paula Schafer, Finance Director  
                      Mayor Neitzke  
                      Chief Wentlandt, Police Department

2. Approval of the November 9, 2016 Finance and Human Resources Committee minutes

Approve 11/9/16 minutes

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the November 9, 2016 Finance and Human Resources Committee minutes, as presented. The motion carried unanimously.

3. Discussion and decision to approve an amendment to the lease agreement between the City of Greenfield and Milwaukee County for space in the radio room at the Law Enforcement Center/Library (Chief Wentlandt)
4. Discussion and decision to approve an intergovernmental agreement with Milwaukee County to allow the City of Greenfield to join the Oasis Radio System, which serves Milwaukee and Waukesha County (Chief Wentlandt)

Chief Wentlandt spoke about Items #3 and #4. The city is planning to transition to the Milwaukee County/Waukesha County radio system in the first quarter of 2017. In order to do that, the City has to sign an intergovernmental agreement which every other municipality in Milwaukee County has already signed.

He spoke about a lease agreement between the City and County where the County leases space in the radio room and on our communications tower. That lease needs to be amended so that the City doesn't have to pay retroactive user fees for the past two years. That will save the city about \$40,000. Going forward, we will have user fees. The amendment to the lease clarifies items the County has to provide.

The Intergovernmental Agreement sets forth the terms for being part of the county radio system. We have been actively involved in both the planning and the execution of the countywide radio system. Ultimately, police and fire will be on this joint radio system with all of the other agencies in Milwaukee and Waukesha counties. Public Works and Parks will stay on the old City of Greenfield system, which is still operating.

Ald. Kastner asked what happens if the old system fails. Chief Wentlandt said at that point, the City has options. We can either replace the equipment we have, which he would advise against, or we can transition those Public Works radios to the county system. That is many years away. We currently have a trunked radio system. We are going to change that to a simplex radio system, basically to be one channel. In the meantime, the Public Works radios will have all of the same interoperable channels in them. In the event of a disaster or emergency, all our Public Works will be able to communicate with everybody else. It is just not what they will use on a daily basis.

Chief Wentlandt said the money for the transition was budgeted as part of the 2017 budget.

Mayor Neitzke supports both agreements.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve an amendment to the lease agreement between the City of Greenfield and Milwaukee County for space in the radio room at the Law Enforcement Center/Library. The motion carried unanimously.

Approve radio room lease agreement amendment City/County **COUNCIL**

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve an intergovernmental agreement with Milwaukee County to allow the City of Greenfield to join the Oasis Radio System, which serves Milwaukee and Waukesha County. The motion carried unanimously.

Approve IAG with County for the Oasis Radio System **COUNCIL**

5. Approval of schedules of disbursements in the amount of \$928,996.56

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the following schedules of disbursements:

Approve disbursements **COUNCIL**

<u>AP CHECKS</u>	<u>11/4/16</u>	<u>AP CHECKS</u>	<u>11/11/16</u>
Total	\$ 481,879.95	Total	\$ 68,122.41

<u>AP CHECKS</u>	<u>11/18/16</u>
Total	\$ 296,047.92

<u>P-CARDS OCTOBER 2016 STATEMENT 10/9/16</u>	
Total	\$ 92,140.61

The motion carried unanimously.

6. Approval of mileage reimbursements in the amount of \$670.67

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve mileage reimbursements in the amount of \$670.67. The motion carried unanimously.

Approve mileage **COUNCIL**

7. Approval of investments and reinvestments

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve investments and reinvestments as follows:

Investments  
& reinvestments  
**COUNCIL**

LOCAL GOVERNMENT INVESTMENT POOL

October 2016 Statement

September Ending Balance	\$16,209,959.76
1 Deposit in October	429,532.38
1 Withdrawal in October	2,000,000.00
October Interest Earnings @ 0.43%	<u>5,459.65</u>
TOTAL	\$14,644,951.79

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned
Bank Mutual/MMkt	\$513,349.45	10/5/2011	variable		
Money Mkt/Tri-City Bank	\$857,213.73	12/31/2001	variable		\$109.21
Money Mkt/BMO Harris Bank	\$505,133.17	6/28/2011	variable		\$62.95
Ehlers Investment Partners	\$6,145,434.35	12/9/2014	variable		
Associated Bank Investments	\$6,068,250.52	12/10/2014	variable		
TD America Trade TIF # 6 (2015) X-031566	\$733,879.94	10/1/2015	variable		
TD America Trade TIF # 6 (2016) X-130060	\$2,710,008.48	6/29/2016	varibale		
<b>Totals</b>	<b>\$17,533,269.64</b>				<b>\$172.16</b>

The motion carried unanimously.

8. Accept financial statement

It was moved by Ald. Kastner, seconded by Ald. Bailey, to accept the October 2016 financial statement. The motion carried unanimously.

Accept Oct. 2016  
financial statement  
**COUNCIL**

9. Other topics for future agendas

None

10. It was moved by Ald. Bailey, seconded by Ald. Saryan, to adjourn the meeting at 6:55 P.M. The motion carried unanimously.

Adjourn

Distributed: 12/1/16

Respectfully submitted,  
Joanne Waite, Human Resources Coordinator