

# Greener Greenfield.

Helping homeowners reduce sanitary sewer overflows and basement backups during storms.

## 1. APPLY:

- Fill out the enclosed APPLICATION FORM for the Greener Greenfield program and return it by **Friday, March 29, 2013**, to:  
Greener Greenfield PPI/I Coordinator  
Room 203, City Hall  
7325 W. Forest Home Avenue  
Greenfield, WI 53220

- At the close of the initial application period, **March 29, 2013**, the City will review applications for eligibility and will establish priorities. You will be notified by mail if you have been preliminarily approved for the program. Approved homeowners will then be contacted by phone to schedule an initial inspection.

- The City will conduct a **two part inspection**.

**PART ONE** includes using a small camera to televise your lateral to determine if there are cracks, leaks, roots, or other problems with your lateral that would allow groundwater to seep in. This process takes approximately 30 minutes and you likely may not need to be present for the City to undertake the work.

**PART TWO** includes an inspection of the property's basement foundation drains and sump pump connections to determine if clearwater is being directed into the sanitary sewer. This process also takes approximately 30 minutes and will require someone be present to let the inspector in.

These inspections, valued at approximately \$500, are provided free of cost to the property owner. Completing the inspections does not obligate you to make repairs.

- The inspection results will be reviewed to determine what repairs are recommended to reduce infiltration and inflow, and what work is eligible for reimbursement by the program. Their assessment, along with a copy of the televised lateral inspection, will be provided by mail to the property owner.

It is up to the property owner at this point, to determine if they want to proceed to have the improvements made, or to opt out of the program.

## 2. MAKE REPAIRS:

- If the property owner wishes to proceed with the recommended improvements and receive financial assistance from the Program, they will need to obtain at least three bids from contractors. For your convenience, the City may provide a list of vetted contractors for consideration; however, property owners are free to seek bids from qualified contractors of their choosing. Although the property owner does not need to select the lowest bid, the City will only reimburse the property owner for the amount of the lowest responsible bid/estimate, and the property owner would be responsible for the cost difference.

The contractor selected and hired by the property owner will make the recommended improvements. The contractor will be responsible for obtaining any necessary building permits from the City of Greenfield prior to construction, the cost of which is eligible for reimbursement as part of the Program. After repairs and modifications are complete, the City will inspect the work to verify it meets the plumbing code and the Program criteria.

## 3. GET REIMBURSED:

- The City will reimburse the property owner for the eligible modifications and repairs after the construction work is done, inspected, approved, and the property owner has submitted the required documentation to the City, including copies of contractor receipts. It is anticipated that reimbursements will be made to the property owner within 90 days of receipt of completed documentation by the City.