

# APPLICATION FOR SERVICE WALK PERMIT

## CITY OF GREENFIELD

### DEPARTMENT OF NEIGHBORHOOD SERVICES

7325 West Forest Home Avenue, Greenfield, WI 53220 Room 203

#### Engineering Division

Ph # (414) 329-5325

Fax # (414) 543-9615

#### Public Works Division

Ph # (414) 761-5374

Fax # (414) 761-5321

### STANDARDS FOR RESIDENTIAL SERVICE WALKS IN THE RIGHT-OF-WAY ON RECONSTRUCTED STREETS\*

- a) A City permit be required.
- b) A minimum width of 3 feet and a maximum width of 5 feet.
- c) No steps be permitted in the right-of-way (unless required by the grade, as determined by the Engineering Division staff, with other requirements created to adequately protect the City's interests)
- d) Walk to be installed perpendicular to the street.
- e) The walk material be asphalt or concrete on "Type 2" streets and concrete on "Type 1" streets.
- f) The walk not be located in the radius of an intersection not closer than 5' from the end of the radius.
- g) Joints in concrete walks to be placed every 4' along its length.

### OTHER GENERAL REQUIREMENTS / GUIDELINES

- A **Service Walk Permit** is required for all paving in public Right-of-Way, the fee is \$50.00 minimum (no charge if included with Driveway Approach Permit). After obtaining this packet please review and complete the portion under "APPLICANT FILL IN ENCLOSED DATA" and return to the Engineering Division.
- **Call DIGGERS HOTLINE toll free at (800) 242-8511 at least 4 days prior to any excavation or construction to allow ample time for all underground utilities to be located and appropriately marked.**
- **INSPECTIONS ARE NEEDED FOR ALL CONCRETE WORK DONE WITHIN CITY RIGHT-OF-WAY. Call the Engineering Division (414) 329-5314 to schedule an inspection of the forms BEFORE ANY CONCRETE IS POURED WITHIN CITY RIGHT-OF-WAY.**
- Contractors are not required to be bonded or insured with the City of Greenfield.
- Concrete service walks shall be a minimum of 4" thick concrete, using a ready mix concrete containing a minimum of 6 bags of cement per cubic yard on a minimum of 4" of ¾" T.B. (traffic bond) stone.
- If the Engineering Division permits steps in the public Right-of-Way, handrails are required to be installed.

I have reviewed and understand this form "**APPLICATION FOR SERVICE WALK PERMIT**" and I shall implement the plan accordingly.

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CONTRACTOR or OWNER

\_\_\_\_\_  
DATE

\*Per 3/4/03 Common Council Adopted Policy.