

TOUCH-A-TRUCK 2022

Saturday, June 18, 2022 | 11 am - 3 pm | Konkel Park, Greenfield
(This event will occur rain or shine!)



Join the City of Greenfield Parks and Recreation Department as we host our **First Annual Touch-A-Truck** event on Saturday, June 18, 2022! Touch-A-Truck events are fun, family friendly events where the young and young at heart have a chance to touch, sit in, and learn about these large trucks and heavy duty machinery they see throughout their community. This is also a great opportunity for companies to promote their services to local residents. This free community event will help to promote the importance of having local businesses like YOU in our community.

Complete the registration form on the back to register your truck(s)/vehicle(s)/machinery for the event. Registration forms are accepted on a first come first serve basis. We reserve the right to limit the number of vehicles of the same or similar type. Registrants will receive an emailed confirmation once all vehicles have been approved.

VEHICLE PARTICIPATION GUIDELINES

- Submit the Vehicle Registration form no later than **Monday, May 2, 2022**. Upon approval, companies will have two weeks to submit a Certificate of Insurance listing the City of Greenfield as additionally insured.
- Two representatives per vehicle will be in attendance at each vehicle from 10:30 am-3:30 pm. Attendants should be able to provide a description of the vehicle, as well as guided "tours" of the vehicle interior as allowable.
- Vehicle participants must arrive on event day between 7:00 am and 8:30 am to set-up. Vehicles requiring special accommodations, such as a large turning radius, will be asked to arrive early during event set-up. Vehicles are expected to stay the entire length of the event unless agreed in advance by Greenfield Parks and Recreation.
- All vehicles must be removed the day of the event by 4:30 pm.
- Companies acknowledge the nature of this event involves interaction of children and the vehicle that allows children to see, touch, and explore the vehicle while learning about the functionality. Companies and their vehicle attendants remain responsible for ensuring the safety of their vehicle and those exploring it.
- Vehicle participants will comply with a No Horn policy. Touch-A-Truck is an inclusive event for all children and attendees. Vehicle horns will need to be disabled prior to the start of the event to prevent startling noises.
- Vendors will be required to provide your own tables and chairs to have at your vehicle stations.
- Vendors are required to submit a \$20/vehicle fee. All fees collected support the **Greenfield Round Up Program** which provides financial assistance for those unable to afford program fees for youth programs.



Greenfield Parks & Recreation Department

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(414) 329-5370 | Fax (414)543-2369 | Email parksrec@greenfieldwi.us

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VEHICLE REGISTRATION

Registration Deadline: Monday, May 2, 2022



Vendor Contact Information

COMPANY NAME :			
CONTACT PERSON:		POSITION:	
ADDRESS:			
CITY:		STATE:	ZIP:
PHONE:		EMAIL:	

Vehicle Information

<p>DESCRIPTION: List/describe the vehicles you would like to bring. (Attach a photo of each vehicle.)</p>
<p>DIMENSIONS: What are the dimensions of the vehicles or how much space will you need?</p>
<p>ELECTRICAL NEEDS: Will your booth require electricity? (Electrical outlets are limited. Vendors requesting electricity will receive a call on the updated availability.)</p>
<p>PARKING: Will your vehicle be able to park on the lawn, or does it need to remain on pavement and/or gravel?</p>
<p>ACTIVITY: Describe any special activity for children you would like to host at your space (games, character appearances, etc.).</p>
<p>MARKETING: Describe any promotional/marketing materials you will be distributing.</p>

Payment

<p>All applicants are required to submit a \$20/vehicle fee. All fees collected support the <i>Greenfield Round Up Program</i> which provides financial assistance for those unable to afford program fees for youth programs. Card will be charged only if your application is approve.</p>	
CARD NUMBER:	EXPIRATION DATE:
	MONTH: YEAR:
CARD HOLDER NAME:	
SIGNATURE:	