

Pickleball Ambassador



TERMS OF EMPLOYMENT

Job Status: Seasonal / Casual Employee
Period: Part-Time, Full Year position
Benefits: N/A
Rate of Pay: Ambassador I: \$11.00 - \$18.00
Ambassador II: \$18.00 - \$24.00
Work Week: Monday through Saturday, depending on class schedules. Hours can vary from 7:30am-9:00pm. Position averages 4-12 hours per week.

POSITION QUALIFICATIONS

- Must be at least 18 years of age
- Intermediate to advanced pickleball skills
- Must be able to work cooperatively with other program staff and volunteers, participants, and the general public.
- Comfortable addressing small group needs and managing group dynamics.
- Applicants will be required to complete a pre-employment background check.
- American Red Cross or American Heart Association CPR/AED and First Aid certified or willingness to obtain upon employment.

PRIMARY FUNCTION

The Pickleball Ambassador helps foster a welcoming, inclusive, and well-organized pickleball environment at Greenfield Parks & Recreation programs. Ambassador serve as mentors to new players, facilitators during open play, and positive representatives of the department. This is a great opportunity for passionate pickleball players who want to share their knowledge and help build a stronger community.

MAJOR DUTIES/RESPONSIBILITIES

- Greet participants and introduce yourself as a GFPR Pickleball Ambassador.
- Create an inclusive atmosphere by actively engaging with new and returning players.
- Lead or assist beginner classes and instructional workshops (minimum one per season), as well as serve as a backup to officiate games as needed.
- Provide informal guidance on program procedures, court etiquette, gameplay, and rules.
- Help monitor court usage to ensure fair and organized play.
- Be the on-site point of contact during scheduled Greenfield Parks and Recreation pickleball programs.
- Observe and enforce facility and safety rules with a calm, respectful approach.
- Promote and maintain safety practices as well as de-escalating conflicts as they arise.
- Set up, take down, and properly store all pickleball nets and equipment.
- Be prepared to react in a severe weather situation and notify Recreation Supervisor when cancelation is necessary. Know where to find your departments 24/7 Weather Cancelation Hotline.
- Maintain timely communication via email or phone.

- Attending all scheduled shifts and be familiar with the current Greenfield Parks and Recreation Recreator including policies and registration procedures.
- Promote GFPR pickleball programs positively in the community.

OTHER DUTIES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee of this job. Duties, responsibilities and activities may change at any time with or without notice.

AAP/EEO STATEMENT:

It is the policy of the City of Greenfield not to discriminate unlawfully against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, disability, national origin, creed, marital status, citizenship status, veteran status, membership in the military or national guard, use of a lawful product while off duty, ancestry, sexual orientation, arrest, or conviction record or any other characteristic protected by state or federal law. This policy shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or other compensation; and selection for training, including apprenticeship. This City further agrees to take affirmative action to ensure equal employment opportunities.

EVALUATION:

Performance of this position will be evaluated by the Recreation Supervisor at the end of each calendar year. This description is intended to highlight the principle functions and is not intended to be comprehensive.