

ORDINANCE NO. 2945

AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 13  
OF THE GREENFIELD MUNICIPAL CODE  
REQUIRING THE CITY CLERK'S OFFICE CONDUCT BACKGROUND CHECKS

The Common Council of the City of Greenfield do ordain as follows:

PART I. Various Sections of Chapter 13 of the Greenfield Municipal Code are hereby amended as follows:

13.03 (13) (a) *Application*. An operator's license as provided by §125.17, Wis. Stats., may be issued by the City Council upon payment of the fee in section 3.12(3). Written application shall be filed with the City Clerk. The applicant must file with their application evidence of having successfully completed a responsible beverage server training course within the past 2 years unless the applicant fulfills one of the requirements, per the statutes, and provided proof of such. The City Clerk's office conducts a background check on each applicant. No license shall be granted to a person under the age of 18.

13.04 (5) (a) *Investigation*. Upon receipt of an application and fee, the City Clerk's office conducts a background check for the applicant and each seller included on the supplemental list. The Clerk shall issue the license if the results are satisfactory.

13.04 (5) (b) The City Clerk's office must contact the applicant to file a corrected application if the answer to the question on the application does not match the background check results. The City Clerk shall not license the applicant if there are concerns with the background check results; if complaints of a material nature have been received against the applicant by authorities in the last cities, villages and towns, not exceeding 3, in which the applicant conducted similar business; the applicant was convicted of a crime, statutory violation or ordinance violation within the last 5 years, the nature of which is directly related to the applicant's fitness to engage in direct selling; or the applicant failed to comply with applicable provisions of subsection (5)(b).

13.04 (8) *Records*. Upon receipt of an application and fee, the City Clerk's office shall conduct a background check for the applicant and each seller included on the supplemental list. The City Clerk shall consult the City Attorney if there are concerns with an applicant's record.

13.07 (4) (b) *Background Check*. Upon receipt of an application and fee, the City Clerk's office shall conduct a background check for the applicant and all persons listed on the supplemental list.

PART II. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 15<sup>th</sup> day of October, 2019.

APPROVED:

Michael J. Neitzke  
Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen  
Jennifer Goergen, City Clerk

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