

Instructions: 1) Type or print a separate form for each location. 2) Return hard copies to: Greenfield Community Development, 7325 W. Forest Home Ave Greenfield, WI 53220-3356 Email: natalie.phillips@greenfieldwi.us	Temporary Use Permit Application
	Office Use Only Application No. _____ Tax Key No. _____ Date _____



EVENT NAME	EVENT DATE(S) (max 30 days) TO
EVENT ADDRESS (exact street address including ZIP code)	EVENT TIME(S)
APPLICANT/CONTACT NAME	PHONE
EMAIL	

APPLICANT ADDRESS (exact street address including ZIP code)

BRIEFLY DESCRIBE THE INTENDED TEMPORARY USE. A MAP IS REQUIRED TO ACCOMPANY THIS APPLICATION, IDENTIFYING THE EVENT LOCATION ON THE PROPERTY.
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WILL THIS EVENT HAVE:		YES	NO	PLEASE PROVIDE DETAILS ON ALL "YES" ANSWERS
Plumbing:	Food and/or beverage vendors utilizing a water supply?	<input type="radio"/>	<input type="radio"/>	
	Portable restrooms, mobile showers, or other prefabricated plumbing systems served by water?	<input type="radio"/>	<input type="radio"/>	
	Hose connections of any kind?	<input type="radio"/>	<input type="radio"/>	
	Public or private hydrant connections?	<input type="radio"/>	<input type="radio"/>	
Building:	A tent or canopy?	<input type="radio"/>	<input type="radio"/>	
	A stage?	<input type="radio"/>	<input type="radio"/>	
Electrical:	A power or an electrical connection of any kind?	<input type="radio"/>	<input type="radio"/>	

For each category you answered "yes" to above, an inspection (and associated fees) may be required.
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IF THIS EVENT HAS:	
Alcohol:	Please contact the City Clerk's office at 414-329-5219 regarding license requirements.
Food:	Please contact the Health Department at 414-329-5275 regarding permit requirements.
Signage:	A temporary Sign Permit is required from the Community Development Division.

FEES: Temporary Use Fee \$100.00 _____ Plumbing Inspection \$60.00 _____ Electrical Inspection \$60.00 _____ Building Inspection \$60.00 _____ TOTAL FEES _____ Payment can be made by cash, check or credit or debit card. If paying by credit or debit card, a 2.5% processing fee will be added to the total permit fee.	GREENFIELD OFFICIAL APPROVAL
APPLICANT SIGNATURE PROPERTY OWNER SIGNATURE DATE Return completed application and event location map to Greenfield Community Development Division or email to natalie.phillips@greenfieldwi.us	Signature _____ Date _____