

## **Erosion Control Permit Application Form**

- Base erosion control permit fee is \$150.00. For Mutli/Com/Ind sites, a disturbed area fee of \$5.00 / 1,000 sq. ft. of disturbed area may also apply. The permit fee can be waived for public capital improvement projects, at City discretion.
- This form must be fully completed prior to the issuance of the erosion control permit. For any "Company" name provided, a specific contact person must also be provided. A current phone number and e-mail address is required for both the landowner and contractor.
- Erosion control measures are to be installed and maintained in accordance with WI DNR Technical Standards, Chapter 31 of the Greenfield Municipal Code and the approved Erosion Control plan and permit conditions on file. City reserves the right to request changes to the proposed erosion control plan. WI DNR Technical Standards link: [https://dnr.wi.gov/topic/stormwater/standards/const\\_standards.html](https://dnr.wi.gov/topic/stormwater/standards/const_standards.html)
- If wetlands, conservancy areas or other environmentally sensitive areas are adjacent to construction site, orange construction fencing is to be installed around these areas as an added measure to protect said areas. The orange fencing must be maintained for the duration of the erosion control permit period.
- All erosion control BMP's are required to be in place prior to the commencement of land disturbing activities.
- You are required to perform erosion control inspections weekly and after ½" rainfall events or greater for the duration of the permit. If an inspection form is needed, WI DNR Form 3400-187 (as last revised) can be used. A copy of your inspection reports shall be kept on site and made available to the City upon request.
- The City, or its authorized agent, will conduct our own inspections to confirm that the project is in compliance. Following our inspections, we will provide you with an erosion control inspection report to summarize our findings. You are expected to make the necessary repairs and/or modifications noted on our reports, within 24 hours.
- Street / roadways in and around active construction sites should be inspected at least twice a day for the tracking of sediment. If sediment is tracked onto street, it must be cleaned up as soon as possible. Higher traffic volume streets may require more frequent inspections and quicker clean up.
- City reserves the right to request modified/additional erosion control BMP's as site conditions warrant.
- If any of these procedures are not followed, City reserves the right to the enforcement action provided in Chapter 31.13 of the Greenfield Municipal Code.
- It remains your responsibility to all maintain erosion control BMP's / practices until such time that 100% of the site has reached 70% vegetative coverage and the permit is properly closed.
- Once the site has reached a suitable vegetative cover, you shall remove all erosion control BMP measures and contact City for a final inspection in order to close out the permit. If BMP's are not removed by the landowner and/or responsible party and the City has to take action to remove said BMP's, the City has the right to perform the work and invoice the landowner and/or responsible party for said effort.
- Items to include with Permit Application Form:
  - Proposed erosion control plan (silt fence/logs, inlet protection, tracking pad, concrete washout, etc.)
  - Copy of erosion control inspection form you will be using for your inspection
  - Copy of WI DNR WRAPP permit, if applicable

Property Address / Tax Key No.: \_\_\_\_\_

CIP Project Number: \_\_\_\_\_

**Responsible Party for Erosion Control Acknowledgement & Signature**

Company: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address w/ CSZ: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

As the responsible party for erosion control at the subject site, I acknowledge that by submitting this form and signing below, that I have reviewed and understand this permit application, the attached guidelines, the WI DNR Technical Standards, Chapter 31 of the Greenfield Municipal Code and that I shall implement and follow the approved erosion control plan for this project as approved by the City.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Landowner Acknowledgement & Signature**

Company: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address w/ CSZ: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

As landowner, I acknowledge that by submitting this form and signing below, that I have reviewed and understand this permit application, the attached guidelines, the WI DNR Technical Standards, Chapter 31 of the Greenfield Municipal Code and that I shall implement and follow the approved erosion control plan for this project as approved by the City.

Landowner (print): \_\_\_\_\_ Landowner (signature): \_\_\_\_\_

Date: \_\_\_\_\_

**Notice:** Use of this specific form is voluntary, but the information contained on this form must be collected and kept by the permittee under s. NR 216.48(4), Wis. Adm. Code, for a construction site covered under the General WPDES Construction Site Storm Water Discharge Permit, Permit No. WI-0067831-2. This form is provided for the convenience of the permittee to meet the requirements of s. NR 216.48(4), Wis. Adm. Code. Multiple copies of this form may be made to compile the inspection report.

Inspections of implemented erosion and sediment control best management practices must be performed weekly and within 24 hours after a precipitation event 0.5 inches or greater which results in runoff.

Weekly written reports of all inspections conducted by or for the permittee must be maintained throughout the period of general permit coverage. The information maintained in accordance with s. NR 216.48 (4) must be submitted to the Department upon request.

<b>Name of Permittee:</b>				
<b>Construction Site Name (Project):</b>			<b>Construction Site ID No.:</b>	
<b>Location:</b>			<b>County:</b>	
<b>Contractor:</b>			<b>Field Office Phone:</b>	
<b>Note: Weekly inspection reports, along with erosion control and stormwater management plans, are required to be maintained on site and made available upon request.</b>				
<b>Date of inspection (mm/dd/yy):</b> _____			<b>Type of inspection:</b> <input type="checkbox"/> <b>Weekly</b> <input type="checkbox"/> <b>Precipitation Event</b> <input type="checkbox"/> <b>Other (specify)</b> _____	
<b>Time of inspection:</b> Start: _____ a.m./p.m. End: _____ a.m./p.m.			<b>Name(s) of individual(s) performing inspection:</b>	
<b>Weather:</b>				
<b>Description of present phase of construction:</b>				
<b>Modifications Required</b>	<b>Yes</b>	<b>No</b>	<b>Not Applicable</b>	<b>Comments/Recommendations</b> about the overall effectiveness of the erosion and sediment control measures. <b>Note:</b> For each item checked "Yes", complete the follow-up information on page 2.
Ditch Checks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Erosion Control Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Erosion Mat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Grading Practices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inlet Protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mulch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Offsite Sediment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Permanent Seeding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Schedule / Phasing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Silt Fence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Silt Screen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sod	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stabilized Outlet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Temp. Diversion Channel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Temp. Settling Basin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Temporary Seeding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Tracking Pads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Turbidity Barrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other (specify) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**CONSTRUCTION SITE INSPECTION REPORT**

Form 3400-187 (rev. 9/04)

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<b>Name of Permittee:</b>		
<b>Construction Site Name (Project):</b>		<b>Construction Site ID No.:</b>
<i>Use the space below for detailed follow-up action items.</i>		
<b>Exact place of erosion/sediment control inspected</b>	<b>Type of erosion/sediment control and its observed condition</b>	<b>Description of any necessary maintenance or repair to erosion/sediment control, including anticipated date of completion</b>