

**THIS FORM MUST BE FILLED OUT ELECTRONICALLY.
HANDWRITTEN PROJECT DESCRIPTIONS WILL NOT BE ACCEPTED.**

Business Description – How would you describe your business to someone who had never heard of your business before? What type of product do you make/ produce/ sell? What type of service do you provide?

Hours of Operation – provide a range in which you're willing to be limited to.

Sunday	to	Thursday	to
Monday	to	Friday	to
Tuesday	to	Saturday	to
Wednesday	to		

Estimated Number of Employees

of Parking Stalls on Property:

Full-Time	
Part-Time	
Total	

Relevant Experience of Applicant – What experience does the applicant have in the proposed business type? What skills will make the applicant successful?

Ownership vs. Tenancy – Will you own or rent the location of the business? If renting, how long term is the lease? Is it a conditional offer?

Square Footage – What is the current/ proposed square footage of the business?

Menu – If the project description is for a restaurant, a sample menu shall be included.